

# NOTICE OF Bromeswell Parish Annual Council Meeting to be held at Bromeswell Village Hall on Monday 12 May 2025 at 7.15 p.m.



All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed. Public and press are also cordially invited.

## AGENDA

1. Welcome
2. Election of BPC Chair
3. To receive and accept apologies for absence
4. To receive any Declarations of Interest from Councillors on Agenda items
5. To receive Reports from
  - SCC Cllr Reid
  - ESC District Cllr Mallinder
  - any other reports
6. Public Session
7. Highways matters
8. Planning matters
  - a) To discuss Planning applications received since last meeting, and any coming forth
    - i) DC/25/1684/FUL - removal of Nissen Hut and erection of single storey office building - Sheepdrift Road
    - ii) DC/25/1674/FUL - construction of a two storey extension and alterations and re-build - 6 St Edmunds Close
  - b) Current status of Applications
    - i) DC/24/3348/FUL - two new dwellings Land of East Bowfield Old Farm Sandy Lane
    - ii) DC/25/0791/P3Q - change of use of Agriculture dwelling to two dwelling houses - Barn Spencers Field Common Lane - withdrawn
  - c) Update on current Enforcements
    - i) ENF/23/0235/USE Sandy Lane (DC/23/4614/FUL) Church Barn containers
    - ii) ENF/22/0392/DEV Landing at Wilford Bridge
9. Communications received
  - SALC Suffolk Highways Forums:
    - Grass cutting - notes available
    - Focus Group - 8 April
    - Roadworks - 13 May
    - Self Help Scheme - 9 July
  - NSIP Bulletin from Cllr Reid
  - Suffolk News - JM Press Release
  - SALC Devolution and LG update survey - distributed to Cllrs

10. Bromeswell Parish Plan update
11. To review matters arising from meeting 24 March 2025
  - Enabling Communities Budget information completed for bin grant
  - Bus shelter footpath and repairs - update from VD
  - Safety of A1152
12. Approval and signing of minutes 24 March 2025
13. BPC Document Review
  - i) to note LGA Code of Conduct adopted
  - ii) SALC model Standing Orders 2025
  - iii) SALC model Financial Regulations 2025
  - iv) BPC Risk Assessment 2025/26
  - v) Asset Register
14. Finance
  - a) SALC Audit
  - b) signing of AGAR documents:
    - i) Certificate of Exemption
    - ii) Annual Governance Statement
    - iii) Accounting Statements
  - c) review of Internal Statement and Report 2025/26
  - d) to note authorised payments made since last meeting and any coming forth

Clerk - receipt for refreshments for Parish Plan and APM	£31.55
Lloyds Bank charges - monthly	£4.25
SALC Inv 29607 - 6 months payroll to 31/03/25	£22.80
SALC Inv 29859 - Membership subscription	£194.76
VHMC Inv 163 - March hall hire	£13.50
IT Services at CAS Inv 753 - gov.uk x8 emails	£192.00
  - e) to note any payments received since last meeting

- ESC Precept 25/26	£5,300.00
- ESC Grant for bin	£438.48
  - f) to agree accounts as at 31 March 2025 (FY) and 12 May 2025
  - g) to agree Clerk to continue as RFO
  - h) Notice of Exercise of Public Rights to be displayed on 2 June
15. Date of next PC meeting - 21 July 2025

Jenny Lloyd (Clerk) ..... 6 May 2025  
[clerk@bromeswellparishcouncil.gov.uk](mailto:clerk@bromeswellparishcouncil.gov.uk)