

NOTICE OF Bromeswell Parish Annual Council Meeting to be held at Bromeswell Village Hall on Monday 18 May 2026 at 7.15 p.m.



All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed. The public and press are also cordially invited.

AGENDA

1. Welcome
2. Election of BPC Chair
3. To receive and accept apologies for absence
4. To receive any Declarations of Interest from Councillors on Agenda items
5. To receive Reports from
 - SCC Cllr Reid
 - ESC District Cllr Mallinder
 - any other reports
6. Public Session
7. Highways matters
 - Signalling upgrade work at Melton Station - evening closures starting 23 May
 - Safety of the A1152
8. Planning matters
 - a) To discuss Planning applications received since last meeting, and any coming forth
 - i) DC/26/1142/VOC change of use of land and revised plan Baptist Church Sandy Lane
 - b) Current status of Applications
 - i) DC/26/0387/VOC - Fern Acre (permitted)
 - ii) DC/25/3704/FUL - The Five Winds (awaiting decision)
 - c) Update on current Enforcements
 - i) ENF/26/0152/DEV Land Adjacent to Wilford Bridge possible Breach of Control: possible unauthorised works to riverbank
9. Communications received
 - SWT Staff changes
 - Local Government Re-organisation in Suffolk/SALC Forum - summary notes available
 - Ufford PC - River Deben Breach
 - SALC AGM 2026 - 9 July
 - East Suffolk Place Shaping - Woodbridge walking tours
 - SALC Suffolk Show - request for photos
 - ESC 2026 Apprenticeship schemes
 - One Suffolk CAS - Website hosting service migration

- SALC Suffolk Highways Forums
- Melton PC - SCC Wilford division

10. To review matters arising from meeting 23 March 2026

- Suffolk Highways - encroached soil
- flooding in School Lane Ref: 40944
- Zurich confirmation

11. Approval and signing of minutes 23 March 2026

12. BPC Document Review

- i) to note LGA Code of Conduct adopted
- ii) SALC model Standing Orders 2026
- iii) SALC model Financial Regulations 2026
- iv) BPC Risk Assessment 2026/27
- v) Asset Register

13. Finance

- a) SALC Audit
- b) signing of AGAR documents:
 - i) Certificate of Exemption - PKF Littlejohn continues to be BPC external auditor
 - ii) Annual Governance Statement
 - iii) Accounting Statements
- c) review of Internal Statement and Report 2026/27
- d) to note authorised payments made since last meeting and any coming forth

Clerk - receipt for refreshments for APM	to follow
PCC Invoice for cakes	£16.00
Lloyds Bank charges - April	£4.25
SALC Inv 31114 - Membership subscription	£193.91
VHMC Inv - March hall hire	to follow
IT Services at CAS Inv 1185 - gov.uk x8 emails	£216.00
ICO Data Protection direct debit	£47.00
- e) to note any payments received since last meeting
 - ESC Remittance Advice 091023 Precept 2026/27 £5,900.00
- f) to agree accounts as at 31 March 2026 (FY) and 18 May 2026
- g) to agree Clerk to continue as RFO
- h) Notice of Exercise of Public Rights to be displayed on 2 June 2026
- i) Annual CIL Report (zero) submitted and published on website

15. Schedule of dates 2026/27 to agree - next BPC meeting 20 July 2026

Jenny Lloyd (Clerk) 12 May 2026
clerk@bromeswellparishcouncil.gov.uk

Audio recording of meetings is probable