

NOTICE OF Bromeswell Parish Council Meeting to be held at Bromeswell Village Hall on Monday 22 July 2024 at 7 p.m.



All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed.
Public and press are also cordially invited.

AGENDA

1. Welcome
2. To receive and accept apologies for absence
3. To receive any Declarations of Interest from Councillors on Agenda items
4. To receive Reports from
 - SCC Cllr Reid
 - ES District Cllr Mallinder
 - any other reports
5. Public Session
6. Highways
 - Summer Lane pothole
7. Planning
 - a) Planning applications received since last meeting and any coming forth
 - b) Current status of Planning Applications
 - c) Update on Enforcements
 - ENF/23/0235/USE Sandy Lane, ENF/24/0133/DEV Bromeswell Corner,
 - ENF/23/0253/COND Hillbrook, ENF/24/0210/SIGN Holistic Woods
8. Communications received
 - Request for BPC's support for campaign on Safety of lithium ion batteries, e-bikes and scooters
 - Concern received regarding overnight parking at Common Lane
 - Ufford PC re proposed gas works in Ufford
 - ESC Planning Forum 25 July
 - SALC Conference 1 July
9. To review matters arising from meeting 13 May 2024
 - Bus shelter improvements
 - update on safety of A1152 and JPTI meeting
 - update on Common Lane kerb restoration
10. Approval and signing of minutes 13 May 2024
11. To review and agree BPC documentation - as circulated to Councillors
 - a) new Financial Regulations
 - b) Asset Register

12. Finance

a) to note authorised payments made since last meeting and any coming forth

- Bettaprint Inv 33083 (CEP)	£88.00
- Hall hire Inv 118	£14.00
- IT Services at CAS (.gov.uk domain)	£210.00
- SALC Inv 28891 Internal Audit	£212.40
- ICO dd	£35.00
- Hall hire Inv 126	£24.75
- contribution to VHMC for shed	£1,000.00
- Clerks Salary 1st quarter	£499.20
- HMRC Contribution 1st quarter	£124.80

b) to note any payments received since last meeting

- UK Power Wayleave	£36.23
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c) to agree accounts as at 22 July 2024

d) to note SALC Internal Audit completed - no issues raised. Report uploaded to website

e) Certificate of Exemption sent to External Auditor SKP Littlejohn

f) Notice of Exercise of Public Rights displayed on notice boards until 12 July 2024

g) to sign Risk Assessment and Management (Financial) document 2024/25

13. Date of next PC meeting 16 September

Jenny Lloyd (Clerk) 16 July 2024
bromeswellpcclerk@gmail.com