

**NOTICE OF Bromeswell Parish Council  
Meeting to be held at Bromeswell Village Hall  
on Monday 23 March 2026 at 7.00 p.m.**



All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed. The public and press are also cordially invited.

**AGENDA**

1. Welcome and apologies
2. To receive any Disclosable Pecuniary Interest (DPI) and Declarations of Interest from Councillors on Agenda items
3. To receive Reports from
  - SCC Cllr Reid
  - ESC District Cllr Mallinder
  - any other reports
4. Public Session
5. Highways matters
  - BPC response to Highways survey
  - planned road closures
  - damaged Bromeswell Village sign on Sutton Road
6. Planning matters
  - a) To discuss Planning applications received since last meeting, and any coming forth
    - i) DC/26/0387/VOC - design changes to proposed single storey extension and erection of a detached cart lodge/studio Fern Acre Sandy Lane
  - b) Current status of Applications
    - i) DC/25/3819/FUL - The Barn Spencers Field curtilage
    - ii) DC/25/4397/TPO - Church View Lodge reduce Pine branches, reduce whole Oak crown x2 by 2m, raise crown to 3m from ground level x 7
    - iii) DC/25/3704/FUL - demolition of existing single storey dwelling and erection of replacement two storey dwelling - The Five Winds Orford Road
  - c) Enforcements
    - none
7. Communications received
  - Recovering the Deben and Water Literacy - Essex and Suffolk Rivers Trust
  - Suffolk Coastal Disability forum - Contribute views and ideas Healthwatch Suffolk
  - February Town and Council Parish Forum - IA and Clerk attended  
Slides are available - the next ESC Planning Forum is in September
  - Suffolk Highways - Town, Parish Council and Parish meeting Survey
  - RNLI Water safety Information session - 18 March
  - East Suffolk Placeshaping Project - Workshop 18 March
8. To review BPC documentation
  - IT Policy
  - BPC Risk Assessment and Management (Financial) 2026/27

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9. to review matters arising from meeting 12 January 2026

- encroachment of soil on lanes
- safety of A1152/JPTI meeting
- advertising boards
- BPC Insurance
- School Lane flooding

10. Approval and signing of minutes 12 January 2026

11. Finance

- to agree SALC Audit Service - Letter of Engagement - and confirm date of Audit
- to sign CIL Annual Statement

a) to note authorised payments made since last meeting

- |                                   |         |
|-----------------------------------|---------|
| - VHMC Inv 197 (January hire)     | £20.00  |
| - Lloyds bank charges (January)   | £4.25   |
| - Lloyds bank charges (February)  | £4.25   |
| - Garrow Shand Inv 861            | £195.00 |
| - SALC 6 months Payroll Inv 30845 | £22.80  |

to note payments to be made by end of Financial Year

- |                             |         |
|-----------------------------|---------|
| - Clerks salary 3rd quarter | £551.00 |
| - HMRC contribution         | £137.80 |

b) to note any payments received since last meeting

c) to agree accounts as at 23 March 2026 (and 31 March 2026)

12.. Date of next BPC meeting

- Annual Parish meeting and Annual Council meeting 18 May 2026 commence 6 p.m.

Jenny Lloyd (Clerk) ..... 17 March 2026  
[clerk@bromeswellparishcouncil.gov.uk](mailto:clerk@bromeswellparishcouncil.gov.uk)