**BROMESWELL PARISH COUNCIL**

**BUDGET FOR 2020-21**

**Prepared by Rob Cutts, Parish Clerk & RFO (27/11/2019)**

**Established Commitments (based on spending in previous years + inflation as appropriate)**

Clerk Salary & PAYE £2000

Clerk training, overtime & expenses £ 200

PC Insurance Premium £ 210

Audit £ 180

Information Cmsnr Fee £ 35

Donations (BPCC churchyard donation, CAB,DAS) £ 620

Website hosting £ 65

Memberships (SALC,SLCC) £ 150

**Total budgeted established revenue spending £3460**

**Specific Spending Commitments (money to be spent or passed to reserves in 2021/22)**

Councillor training @ £20 per head £ 140

Highways – Road safety projects £ 400

Drainage work £ 500

Emergency Plan Equipment £ 150

Notice board £1000

**Specific Spending Commitments £ 2190**

**TOTAL PROPOSED 2020-21 SPENDING COMMITMENTS £ 5650**

**Planned Reserves for 2020-21**

VHC maintenance support fund £1250

Contested election reserve £1250

Technology replacement reserve (VAS, Laptop) £ 900

Planning advice reserve £1000

General contingency reserve £1006

**TOTAL PLANNED RESERVES £ 5406**

**Total planned spending & reserves £11056**

**Less, current projected reserves £ 5236**

**DRAFT PRECEPT REQUEST FOR 2020-21 £ 5820**

**Notes:**

*In line with recommendations from the 2019 audit it is proposed that Reserves, which are currently held as one “General Reserve” are allocated into specific reserves as follows:*

 *General Reserve £3256*

 *This is made up of the following:*

 *Contested election reserve £1250*

*Planning advice reserve £1000*

*General contingency reserve £1006*

 *Village Hall Support Fund Reserve £1250*

 *Technology Reserve £ 900*

 ***Total Reserves £5406***

*The impact of this is more procedural than anything, but it will give greater transparency to where it is intended that the funds contained in the budget will be spent and the reasons for holding those reserves to be regularly reviewed. It is permissible to use funds from one reserve “pot” to pay for expenditure from another “pot” but this will require a specific resolution from the PC to do so with the virement of funds being moved being clearly authorised in accordance with our Standing Orders & Financial Regulations.*

Rob Cutts

Parish Clerk