**BROMESWELL PARISH COUNCIL**

**BUDGET PROGRESS REPORT FOR END Q1 2021-22**

**Established Commitments (based on spending in previous years + inflation as appropriate)**

**Budget Q1 spend Variance**

Clerk Salary & PAYE £2000 £500 (75%)

Clerk training, overtime & expenses £ 200 £194 ( 3%)

PC Insurance Premium £ 187 Nil (100%)

Audit £ 200 £189 ( 5%)

Information Cmsnr Fee £ 35 £ 35 Nil

Donations (BPCC churchyard donation, CAB,DAS) £ 650 Nil (100%)

Website hosting £ 65 £60 (7%)

Memberships (SALC) £ 200 £190 (5%)

**Total annual budgeted established revenue spending £3537**

**Less, spent to end Q1 £1168 - 33% spent**

Spending on established commitments is broadly in line with budget. Remaining budget will be spent as Clerks wages and donations are made through the year. It is likely however that Clerks expenses will exceed remaining £6 available. This is due to delays in paying for Parish Plan printing from previous year. There will also be a further £60 website hosting fee as that paid was a missed payment from the previous year. Overall however, it is expected that end of year spend will be within 10% 0f budget.

**Specific Spending Commitments (money to be spent or passed to reserves in 2021/22)**

**Budget Spent Variance**

Councillor training @ £20 per head £ 140 Nil (100%)

Highways – Road safety projects £1500 Nil (100%)

Drainage work £ 300 Nil (100%)

**Total Specific Spending Commitments £ 1940**

**Less, spent to end Q1 Nil - 0% spent**

Spending on these commitments is not entirely within control of PC. It seems unlikely with current restrictions that Training budget will be utilised unless a new councillor to fill vacancy is found. A bill for traffic survey and speed sign posts is expected from Highways in Q2 totalling around £600. It is hoped that the sum for drainage work can be passed to reserves to pay for works as and when needed. At this point in the year the lack of expenditure should not be a concern for councillors as the Highways & Drainage projects are proceeding and are very well monitored.

**Planned Reserves for 2021/22**

VHC maintenance support fund £2000

Contested election reserve £1250

Technology replacement reserve (VAS, Laptop) £1200

Planning advice reserve £1250

Highways (b/f from 201920) £ 400

General contingency reserve £1500

**Total planned reserves £ 7600**

These reserves have been earmarked for particular issues that the PC is aware arise from time to time and needs to have funds for should they occur.

The PC is grateful for the grants from ESC arranged by Cllr Mallinder towards the cost of refurbishing the village sign and an additional dog waste bin which would otherwise have needed to come from the general contingency reserve.

Rob Cutts

Parish Clerk

15 July 2021