**BROMESWELL PARISH COUNCIL**

**PARISH COUNCIL MEETING MINUTES (20/06)**

**Monday 28 September 2020**

**Meeting commenced at 7.30pm**

1. **Attendance & Apologies**

**Parish councillors attending:** Ian Abbott (IA) (Chair), Verity Brown (VB), Sue Todd (ST), Rory Burrow (RB), Tim Johnson (TJ), Tracy Rogers (TR)

**Clerk:** Rob Cutts (RC)

 **Guests:**  James Mallinder (JM) – District Councillor

Andrew Reid (AR) – County Councillor

 **Public:** There were 4 members of the public in attendance

This meeting was held online using Zoom technology. Prior to the meeting the PC had arranged for the 150+ recipients of the E-Warbler parish magazine to receive notice of the meeting as well as displaying notices on the notice boards. The Clerk will issue a full report of the meeting as soon as practical through the same mechanism.

1. **Declarations of Interest**

There were no declarations from councillors about agenda items.

Councillors were reminded to update the Register of Interests in the event of any changes to their personal interests including their own home address.

**\*\*\*\*\***There was a short delay to the meeting whilst TJ helped RB overcome connection issues\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

1. **Report from Suffolk County Council, Andrew Reid**

A written report had been received and circulated to councillors and is attached. AR advised that the reduced frequency of the SCC Covid Update may need to be revisited as a further lockdown or revised rules/guidance was possible. Potholes no longer the most complained about highways issue following major scheme of works in Spring/Summer.

SCC had been unable to support current Sizewell C proposal as EDF had not addressed issues raised – particularly on highways issues in build phase – despite these being raised repeatedly over several years. Current plan for 60% of construction traffic by road is unacceptable to local community. IA understands that in the build phase the current projections are for 1000 HGV movements per day on A12 from Ipswich direction.

AR asked to be kept advised of issues with SCC Highways on Sutton Road project.

1. **Report from East Suffolk Council, James Mallinder**

A written report had been previously circulated and is attached.

ESC trying to support individuals and businesses as best they can through the Covid pandemic. Please contact JM if any resident or business needs support of any sort. Council meetings and committee meetings now fully operational albeit via Zoom.

ESC also unable to support Sizewell C proposal from EDF. Transport policy is a real environmental issue for the community and plans for changes to sea defences will have impacts not just on wildlife but on the whole Suffolk coast.

JM happy to have been helpful to PC in resolving planning enforcement issues and will continue to seek explanations and actions where asked.

1. **Approval & signing of minutes from the meeting of 20 July 2020.**

These were approved as a true record of the meeting. The Chair confirmed he had signed these and would post them to the Clerk.

1. **Matters arising from minutes of 20 July 2020**

It was agreed to place another dog waste bin in the village on Summer Lane. RB agreed to discuss a suitable location with local residents and to take this forward with ESC. JM kindly agreed to fund this from his local support budget.

1. **Community Emergency Plan**

VB gave a report to the PC. Still pro-actively contacting known vulnerable residents to check they have appropriate support. Given rise in cases being seen across the country it was agreed that the CEP should remain in force.

1. **Parish Plan**

IA provided council with a summary of responses to the online consultation for the new Parish Plan. Councillors thanked IA for his work in analysing the responses which had been circulated previously to the PC. The Clerk holds the analysis and contributions securely. The number of responses were sufficient to consider this a valid consultation although the aim is to still have a face to face consultation in 2021 when covid regulations permit.

All responses except for one came from the centre of the village, which indicates a need to make greater efforts to reach out to the outer parts of the village. Responses were very supportive of the PC and the primary objectives of the 2016 Parish Plan which we are seeking to update. The key priorities of preserving the tranquil rural nature of the village and improving road safety remain residents main concerns.

Council asked IA to draft a revised Parish Plan for discussion and adoption. Until then, the current 2016 Parish Plan remains the key policy document for the council.

JM asked why the PC had not considered undertaking a Neighbourhood Plan. Clerk replied that this had previously been considered but the time and work load involved was a huge barrier and whilst ESC Local Plan continues to give the village suitable protections it seems a small gain for a huge commitment of time and resources. It was agreed to review whether a Neighbourhood Plan was appropriate annually. The attending members of public were supportive of the approach being taken by the PC.

1. **Finance**

Finance Report – The Clerk had previously circulated the Finance Report & Receipts and Payments record for the period since the last meeting and which is attached to these minutes. The PC approved the report. The Clerk confirmed that he had verified the report to bank statements and had signed those to confirm its accuracy. The report indicated healthy reserves of £11644.67. However when budgeted items are spent in the coming months a figure of £7882.53 is a truer picture of reserves which remains satisfactory. Projected end of year reserves are about £8900 being 150% of annual precept.

The annual VAT reclaim for £424.40 has been received.

Payments – A payment of £185.41to SALC for 2020-21 membership subscription approved by email for payment of audit fees was confirmed.

Insurance – The Clerk confirmed that the PC insurance policy had been satisfactorily renewed during September.

Online Banking – Clerk reported that Barclays continues to have issues with dealing with non-essential changes of this type and will continue to monitor the situation and make arrangements as soon as possible.

1. **Highways**

TR had previously circulated a written report which is attached. The PC again expressed its thanks to Tracy Rogers for her tireless on highways issues.

The PC appreciates that in the current circumstances progress on these projects may get delayed.

Sutton Road - The Clerk has asked Cllr Reid to intervene on the question of the traffic survey. A response is awaited.

20 MPH Zone – It is expected that work will commence shortly on this by Highways.

School Lane Flooding – TR trying to get SCC to undertake pipe camera survey to try to establish what problems near Meadow View are. There has been an improvement following works at village hall.

Bentwaters HGV Issue – Clerk advised no further developments on this issue to report. PC agreed to continue policy of passive support for other councils.

Summer Lane bank erosion - No further concerns raised. Appears resolved.

Verges - Clerk reported that he had walked and driven through the village. As a result he felt unable to recommend changes to current cutting regime as he felt vulnerable on narrow lanes as a pedestrian and welcomed an easily accessible bank to move to safety.

1. **Clerks Report**

The Clerk had previously circulated a report which is attached. Briefly:

Sizewell C – EDF have made submission for grant of DCO. PC confirmed approval of the renewable energy policy statement for the PC upon which it will base future responses to renewable energy consultations. This is to be publicised in the Warbler.

Police Report – Two crimes reported in June and none in July. The reports were of anti-social behaviour and a public order offence. Overall crime reports in Woodbridge SNT continue to rise since lockdown with reported crimes now 42% higher than prior to first lockdown in March 2020.

Planning Applications – Non-material change at the Curatage, Orford Road refused by ESC. PC not asked to comment. Permission granted to application at Bluebell Cottage on School Lane which had been supported by PC.

Enforcement – no further developments regarding Jungle Run and Lodge at Bromeswell Corner. Bus on Summer/Church Lane has been removed. PC thanked JM for his help in this.ESC have discussed developments at Wilford Bridge with landowner and confirmed a planning application is required for the coffee van.

Local Plan – Planning Inspector has approved ESC Local Plan.

1. **Public Forum**

Residents were grateful for PC efforts. Still an issue with non-resident cyclists riding inappropriately fast from time to time in village centre.

1. **Consultations**

Clerk confirmed that the Consultation on the Coastal Adaption Supplementary Planning document had no impacts on village. PC decided no response required.

Clerk confirmed he had responded to the renewed County Council Boundaries Review as before.

1. **Any Other Business**

The PC decided not to seek a defibrillator for the village.

The PC asked IA to contact chair of VHC to ensure they were able to deal with financial implications of low bookings due to Covid to see if help was needed. Old caravan in car park is temporary.

The PC asked the Clerk to advertise again in the Warbler for a councillor to be co-opted to bring PC to full complement of seven.

PC supportive in principle of an Electric Car Charging Point for the village. TJ to talk to rugby club and IA to talk to VHC as possible locations.

1. **Next Meeting**

Next meeting will be held as a Zoom online meeting again unless rules relating to public meetings are relaxed in time to arrange a safe physical meeting. Next meeting will start at 7.30pm on Monday 30 November. Future meetings from 2021 on to start at 7.00pm provided that this is convenient for our County & District Councillors.

Meetings for 2021 to be as follows:

25 January

29 March

10 May

19 July

27 September

29 November