

Bromeswell Parish Council Meeting Minutes
Monday 12 January 2026 at 7.00 p.m. in the Village Hall



12.01.26.4	to report flooding in Summer Lane	TR
12.01.26.4	to contact Ruth Leach regarding First 800 bus service	Clerk
12.01.26.5ii	to contact Highways regarding soil encroachment	IA
12.01.26.6c i)	to contact Enforcement re Church Barn containers	Clerk
12.01.26.6 ii)	to contact Enforcement re Bromeswell Corner	Clerk
12.01.26.7	to distribute poster in The Warbler for latest ESP consultation	TR
12.01.26.8	to enquire with alternative insurance providers	Clerk
12.01.26.8	to submit agreed Precept request by 26 January	Clerk

Payments received since last meeting:

	none	
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Payments made/to be authorised since previous meeting:

16.12.25	Clerks expenses for paper, printing and Word 365	£55.37
19.12.25	Lloyds bank charges (December)	£4.25
29.12.25	Clerks Salary Qtr 3	£584.84
06.01.26	HMRC contribution Qtr 3	£146.20
06.01.26	VHMC Inv 192 November hire	£15.50

Attendance: Ian Abbott (IA) Chair, Tim Johnson (TJ) Vice Chair, Verity Brown (VB), Verity Danziger (VD), Tracy Rogers (TR), Rory Burrow (RB), Sue Todd (ST) Jenny Lloyd (Clerk), 1 member of public

1.	Welcome and apologies No apologies received
2.	To receive any Disclosable Pecuniary Interests (DPI), Declarations of Interest from Councillors on Agenda items SALC quick guide to interests: VB - 6b i), 6c i)
3.	To receive Reports - SCC Cllr Reid - report was distributed to Cllrs and uploaded to website under Minutes section - ESC Cllr Mallinder - Newsletter was distributed to Cllrs and uploaded to website under Minutes section No comments raised
4.	Public Session i) A concern was raised about flooding in the village - i.e. top of Summer Lane by the caravans where blocked drains may be a problem. Please send any photos of flooding in Summer Lane

	<p>to t.rogers@bromeswellparishcouncil.gov.uk. Flooding was again noted outside VH which has been reported by TR.</p> <p>ii) it was mentioned that the First 800 Bus is running a good service, however the drivers do not seem to be aware of the Bromeswell stop (the on line map shows a stop). Action Clerk to contact service, or it was mentioned Ruth Leach had an interest in expanding local transport and may be able to help.</p> <p>iii) IA mentioned our annual village litterpick to take place on 11 April at 10.00 a.m. - meet at the Village Hall - all welcome. Thanks were expressed to the regular litterpickers in the village, especially to RB for Common Lane (it was noted that a stove is half buried near the lay by). BPC to investigate.</p>
5.	<p>Highways matters</p> <p>i) Advertising Boards IA met on 6 January with Cllr Andrew Reid and Highways Charles Harrison (Community Liaison Engineer) to discuss the adverts on the roundabout. It was agreed that adverts are a distraction to drivers, and took some measurements on where the remaining board is sited (the Suffolk Punch advert fell down over Christmas). Charles believes the the back of the light post will mark the boundary of Highways land but that has not been confirmed. Charles will check Highways maps, and if they are on Highways land he will write to the Suffolk Punch Trust to request removal. IA has also asked Charles to write to the Hollesley Village Hall (who had an advert on the remaining board) to ask them to remove the board. - BPC will monitor the adverts. Thanks were expressed to IA</p> <p>ii) Encroachment of soil on lanes Bromeswell PC carried out a quick survey recently to see how much of School Lane had been lost to encroaching verges. IA produced a document of findings - i.e. we have lost over a metre along much of School Lane. School Lane in particular is very narrow and a hazard for pedestrians to move away from vehicles. Drains are compromised. Pros and cons of scraping the soil back were discussed, including hedge overhang. BPC agreed to investigate all the Bromeswell village lanes. Clerk reported the issue on Highways Tool on 10 December ref 0054463 - Highways will not take any action as it falls within the responsibilities of the relevant District Council or Borough Council. contact information at http://www.suffolk.gov.uk/localcouncils. Action IA to contact Highways to gauge an idea of costs.</p>
6.	<p>Planning</p> <p>a) To discuss Planning applications received since last meeting, and any coming forth</p> <p>i) DC/25/3819/FUL - The Barn Spencers Field curtilage - BPC responded with a request that the precise boundary is determined to identify the true ownership/boundary of the land to the right hand side of the plan. No response received as yet.</p> <p>ii) DC/25/4397/TPO - Church View Lodge reduce Pine branches, reduce whole Oak crown x2 by 2m, raise crown to 3m from ground level x 7 - BPC submitted no objection</p> <p>iii) DC/25/3953/FUL - 6 St Edmunds Close - following ES Building Control inspection of existing footings - 2 January 2026. BPC not submitted. Clerk queried the latest change - 'the re-consultation was just a formality as Planning noticed late in the application that the proposed plan showing the cartlodge was never made public..This application is permitted</p> <p>b) Current status of Applications</p> <p>i) DC/24/3348/FUL - Land East of Bowfield Old Farm two new dwellings - has been permitted. The panel were made fully aware of both sets of comments from the Parish Council. i.e. BPC queried the 'red line' and ownership of the lane. Response from planning received after BPC was notification that CIL Liability Notices for £6,000 had been issued to properties in Sandy Lane</p>

	<p>‘the CIL Regulations require a liability notice to be issued to any known owner of the land within the ‘red line’ extent of the planning permission. The red line included the access road, which is not registered with Land Registry and so in the absence of any ownership information, and neighbours listed on Certificate B of the planning application form as owners, the liability notice was issued to parties that were listed as having an interest in the land in line with the regulations. This is to ensure all known owners are aware of a liability on land they own (although in this case it may be that the neighbours simply have a right of access rather than ownership over the access road)’</p> <p>An apology was received from Planning to the residents. Their names have since been removed as a liable party, and a revised liability notice has been issued to the applicant and the owner of the land registered with Land Registry.</p> <p>ii) DC/25/3704/FUL - demolition of existing single storey dwelling and erection of replacement two storey dwelling - The Five Winds Orford Road - BPC submitted no objection. Awaiting decision</p> <p>c) Enforcements</p> <p>i) Following the withdrawal of DC/23/4614/FUL Church Barn containers - a further planning application was expected to be submitted, however this has failed to materialise. Enforcement have reviewed the matter with Planning Officers and the Trees and Landscape team, and are due to discuss with senior colleagues and determine if further enforcement action is expedient and required. Action Clerk to request an invitation to the meeting.</p> <p>ii) a query was raised regarding occupants living in the new ‘storage’ building at Bromeswell Corner. Action Clerk to raise with Enforcement for clarification of regulations.</p>
7.	<p>Communications received</p> <ul style="list-style-type: none"> - Melton PC offered their support with the issue of the landing at Wilford Bridge and they made contact with Enforcement. MPC would like to keep in the loop with any future developments. The clerk also informed the River Deben Association of the situation. BPC will continue to monitor. - CS One Suffolk - delay to the Suffolk and Norfolk Mayoral elections was noted. The Government is consulting on postponing May 2026 principal authority elections as part of local government reorganisation SALC continues to keep BPC informed - ESC Local Plan call for sites reminder - closed 9 January. - ESC Planning Forum - 9.30 a.m. 2 February at Riduna Park (IA and Clerk to attend) - ESC Consultation on local planning processes - consultation runs until 24 February. Posters will be displayed. Action TR to kindly distribute via The Warbler. BPC would encourage all residents to complete the survey. - it was noted that MP Jenny Riddell-Carpenter has been actively involved in initiatives to enhance rail services from Melton, focusing on improving connectivity and reducing travel times. BPC would encourage everybody to join that campaign.
8.	<p>Budget and Precept</p> <p>IA distributed a Budget Proposal for 2026/27 for discussion.</p> <p>Reserves</p> <p>Unexpected costs in 2025/26 included the maintenance of the village bus shelter, the instigation of monthly bank charges (£4.25 per month) and a charge to empty the new bin at the village hall at £43.50 + VAT</p>

	<p>The cost of .gov.uk emails is £55 (every 2 years), 8 x mailbox - £216 (every year) website Hosting - £66 (every year). Withdrawal of the Cllr email addresses was discussed to save money. Under the new Assertion 10, it is required that the clerk has a .gov.uk address - it is not mandatory for Cllrs as yet, however free email addresses cannot be personal - cllrsmith@gmail.com - is okay bobsmith1968@gmail.com - is not ok. It was agreed to keep all the Cllr gov emails.</p> <p>It was noted there was another 12½% increase for the PC insurance - Action Clerk to look for an alternative insurance provider.</p> <p>Options discussed were to bring BPC contribution down to £500 to support the PCC, and to increase the VH contribution to £700 every year (keep last years £500 in reserves). it was agreed to top up general contingency to £250.</p> <p>Thanks were expressed to IA for producing and amending the budget proposal document. To be uploaded when finalised.</p> <p>The Precept request was agreed to submit £5,900 - required by 26 January. Action Clerk</p>
9..	<p>To review matters arising from meeting 24 November 2025</p> <ul style="list-style-type: none"> - outside VH flooding was again reported to Highways thanks to TR. TR has contacted GW Shand who is due to dig out the soakaway on 26/27 January using a mini digger. Access will be via the fence Thanks to TR for supervising. It was mentioned that contractor Shand may be able to assist with scraping the road (although unsure regarding legalities on Highways). TR will make an initial enquiry. - ST kindly spoken to residents about parking - daffodil planting was carried out on 7 December - thanks expressed to VD for organising this years bulb allocation and to all the volunteers for planting in and around the village - hedges and verges in School Lane - was discussed see item 5ii) - BPC thanked Emily Wood at Network Rail for her communications regarding the level crossing - to note ESC Invoice received for emptying charge was incorrect - the charge is in fact up until 31 March (annual charge) not just for 3 months to end of December
10.	<p>Approval and signing of minutes 24 November 2025</p> <p>Agreed and signed - Clerk to upload and replace draft on the website</p>
11.	<p>Finance</p> <ul style="list-style-type: none"> a) to note authorised payments made, and to be made since last meeting <ul style="list-style-type: none"> - Lloyds bank charge (December) £4.25 - Clerks expenses for printing £55.37 - VHMC Inv 192 November hire £15.50 - Clerks salary Qtr 3 £584.84 - HMRC contribution Qtr 3 £146.20 b) to note any payments received since last meeting - none c) to agree accounts as at 12 January 2026 - signed and uploaded to Finance Reports on the website
12.	<p>Date of next BPC meeting - 23 March 2026 (TJ offered to Chair for IA absence)</p> <p>It was agreed to move the APM and ACM to 18 May 2026</p> <p style="text-align: right;">Meeting closed at 8.35 p.m.</p>

Signed Chair Date: 23 March 2026