

Bromeswell Parish Council Meeting Minutes
Monday 15 September 2025 at 7.00 p.m. in the Village Hall



15.09.25.6	to contact AR re One Suffolk advertising costs	IA
15.09.25.6	to report public footpath from VH to pub to Highways	ST
15.09.25.7ii	to contact tenants re hedge	VB
15.09.25.7iii	to again submit report re Sheepdrift Road flooding	Clerk
15.09.25.8c	to write to ESC to express our disappointment about the outcome of ENF/22/0392/DEV Landing at Wilford Bridge	IA
15.09.25.11	to contact Jacqueline Abbott re advertising boards	Clerk
15.09.25.11	on receipt of ESC Invoice - add bin to Asset Register	Clerk

Payments received since last meeting:

	none	
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Payments made/to be authorised since previous meeting:

12.08.25	Church Fabric Fund	£1,350.00
21.07.25	Lloyds bank monthly charges (July)	£4.25
19.08.25	Lloyds bank monthly charges (August)	£4.67
	VAR Battery - VB	£44.89
	VHMC Inv 181 July hall hire	£9.00
	Clerks salary (2nd quarter)	£534.08
	HMRC contribution (2nd quarter) to be paid after 6 October	£133.60
	CAS Ansvar Insurance premium	£413.61

Attendance: Ian Abbott (IA) Chair, Tim Johnson (TJ) Vice Chair, Verity Brown (VB), Tracy Rogers (TR), Sue Todd (ST), Rory Burrow (RB), Jenny Lloyd (Clerk) 2 members of public

1.	Welcome
	<p>To elect Chair</p> <p>As previously discussed TJ was elected Chair on a temporary basis</p> <p>IA offered to be elected as Chair proposed TR, seconded RB. All unanimously agreed</p> <p>To elect Vice Chair</p> <p>TJ offered to fill the role of Vice Chair proposed TR, seconded VB. All unanimously agreed</p>

	Declaration of Acceptance of office were signed
3.	To receive and accept apologies for absence from Councillors Verity Danziger - accepted
4.	To receive any Disclosable Pecuniary Interests (DPI), Declarations of Interest from Councillors on Agenda items SALC quick guide to interests: VB 8a i), 8c i), IA 8a ii) and iii)
5.	To receive Reports SCC Cllr Reid - report was distributed to Cllrs and uploaded to website under Minutes section ESC Cllr Mallinder - report was distributed to Cllrs and uploaded to website under Minutes section No comments were raised other than concern with the full closure of Melton Railway Crossing from 22:00 on 24 October to 06:00 on 29 October. BPC will continue to monitor and find out more information ie pedestrian access. No other reports received at this time.
6.	Public Session Concern was raised about constant advertising of the consultation process and One Suffolk, and query who is paying for it. Action IA to query with AR. BPC has received queries from potential purchasers of Bromeswell Lakes to gauge a view from the PC and advice. BPC will need to cross reference applications to the National Planning Policy Framework, ESC Local Plan and other material documents. Bromeswell PC will require more detail about the proposed developments before being able to comment. Discussion was held regarding public footpaths in the village and on the golf course. Action ST to report on the Highways Reporting Tool the footpath from VH to the pub which is flooded. It was mentioned that the double decker bus is unable to stop at the bus stop due to overhanging branches. There are 12 children from the village that now get the bus. Thanks were expressed to a resident who has cut back some branches.
7.	Highways matters i) Wilford Bridge footpath - TR confirmed this has been cleared by Highways ii) School Lane hedge - a concern was raised regarding the hedge which needs to be further cut back from the road. Action VB to contact the tenant again. iii) Flooding Sheepdrift Road - same response (as previous minutes) has been received from Highways. Action Clerk to submit another report and photo after dry weather iv) Suffolk Highways will begin filling the grit bins. All approved highway grit bins with their approved locations are recorded and plotted on their system.
8.	Planning a) To discuss Planning applications received since last meeting, and any coming forth i) DC/24/3348/FUL - reconsultation of two new dwellings Land of East Bowfield Old Farm Sandy Lane - BPC comment submitted as follows: Further to our letter of October

2024 recommending that this application be refused, Bromeswell PC ask that East Suffolk Council investigate the ownership and access entitlements of Sandy Lane, Bromeswell. In both the original and newly revised Location and Site Plans, a section of Sandy Lane is marked as the property of the applicant. Looking at the Rights of Way, Bromeswell Parish (East Suffolk, Suffolk) most of Sandy Lane is designated as a Restricted By-way for use by horses, cyclists, walkers. However, Bromeswell Parish Council is aware that the entirety of Sandy Lane, Bromeswell (including that marked on the Location and Site Plan) has been used by motorised vehicles since, and probably before, 1959.

Residents of the properties along Sandy Lane Bromeswell are rightly concerned by the Location and Site Plan's suggestion that access to their properties could be restricted by this planning application. Bromeswell PC requests that the use of the marked stretch of Sandy Lane to access properties should be a stipulation if the application is approved.

ii) DC/25/2223/FUL - reconsultation demolition of existing house/garage and replacement with new self-build house/garage - 2 St Edmunds Close - BPC reiterated previous comment

Bromeswell Parish Council would neither object to nor support the application but have concerns about the following:

1. Proposed elevation: it is unclear from the plans as to whether or not the proposed elevation is significantly higher than existing and, therefore, whether this would be permissible.
2. Balconies: whilst the architects' report states that they do not feel the view from the balconies will be intrusive to relevant properties, this needs to be confirmed or otherwise by the Planning Committee.
3. Foul Waste: Currently the property has an out-dated septic tank to deal with foul waste. The report from Groundsure Enviro Insight states under Ground Water Vulnerability Section 6:3 pp 32 and 33, that the vulnerability of groundwater to a pollutant discharged at ground level is classified as HIGH on this site. This means that foul sewage will run through the ground quickly and have an adverse effect on the water table. It would therefore seem proper that, should planning permission be granted, there is a requirement to replace the current septic tank system with a filtration system in order to protect the ground water table.
4. It has been brought to our attention that there is a strong probability of bats roosting at the property: please will ESC carry out the appropriate investigations. **Now permitted.**

**iii) DC/25/3155/VOC (DC/25/1674/FUL) - variation of condition - 6 St Edmunds Close
Now permitted.**

iv) DC/25/2111/FUL - erection of new agricultural storage building and siting of 6 feed silos - land at Hatchley Orford Road - although BPC were consulted this property falls within the Eyke boundary - Eyke PC have concerns with increased traffic and noise, possible light pollution. BPC can submit similar comment. Action Clerk.

b) Current status of Applications

i) DC/25/2249/FUL - to raise the garage roof to make a habitable room and replacement porch - Brooklands Summer Road. Permitted

ii) DC/25/1684/FUL - removal of Nissen Hut and erection of single storey office building - Sheepdrift Road - Permitted

c) Update on current Enforcements

i) ENF/23/0235/USE Sandy Lane (DC/23/4614/FUL) Church Barn containers No update at this time. It was noted the application has been withdrawn and the containers remain.

ii) ENF/22/0392/DEV Landing at Wilford Bridge - The construction of the jetty, ladder, sleepers and other works were unauthorised - the works at Wilford Bridge are within 16m of a tidal main river, as such, anything done there constitutes a Flood Risk, however The Environment Agency consider that removal has potential to cause more harm to the riverbank and environment. They may grant a permit for the

	<p>removal, if applied for, but would need to inspect the methodology and implementation of the removal and assess the impact to the riverbank and wider environment. Should the removal be completed without a permit they would review the need for enforcement action under their powers. Due to this, any works required under the Planning Enforcement Notice would require permitting first by the Environment Agency. However, an additional requirement could not be added to the Planning Enforcement Notice to require the landowner to seek a permit from the Environment Agency prior to completing the required works. A requirement for a permit from the Environment Agency would go above and beyond the controls available to the Council for the landowner to resolve the breach. Therefore, if a Planning Enforcement Notice was served, compliance with its requirements by the landowner could lead to potentially illegal activity and fines and enforcement action from the Environment Agency.</p> <p>Due to this it has been determined the Council are unable to take further planning enforcement action. This is due to the required steps requiring works that would be liable to enforcement action from another authority. Action IA to contact ESC</p>
9.	<p>Communications received</p> <ul style="list-style-type: none"> - ESC Planning and building control newsletter questionnaire - VB completed - ESC NSIPs Bulletin - August 2025 - distributed to Cllrs - National Police Chiefs' Council (NPCC) Social Media Survey can be found here or by pasting this link https://www.police.uk/pu/notices/2025/survey/social-media-survey/ - Melton, Woodbridge and Deben Peninsula Community Partnership meeting is being held at Riduna Park on 16 September at 6 p.m.
10.	<p>BPC annual Insurance review</p> <p>The policy for BPC is due for renewal on 1 October, underwritten by Ansvar Insurance The renewal is based on the cover that BPC had in place during the expiring year. BPC confirmed no. of Councillors and Active Volunteers remain at 7, Precept has decreased from £5,400 to £5,300 and wage roll has increased to £2,670. The cost last year was £367.63 - this year's premium is £413.61</p> <p>After discussion it was agreed to keep with CAS.</p>
11.	<p>To review matters arising from meeting 21 July 2025</p> <ul style="list-style-type: none"> - Parish Plan and discussion for QR code to be put on the Noticeboards Action TJ note that if anybody would like a paper copy of the Plan please email clerk@bromeswellparishcouncil.gov.uk - Bus shelter repairs will be assessed end of September - Invoice for bin and any emptying charge to be received. BPC will monitor regular emptying. Bin to be added to Asset Register (Action Clerk) - Safety of A1152 - IA to contact MP again. . - advertising boards at Wilford roundabout - nuisance and a massive distraction to drivers Action Clerk to chase PC Jacqueline Abbott for guidance - BPC received confirmation of donation from the Church with a copy of one invoice
12.	<p>Approval and signing of minutes 21 July 2025 Agreed and signed - Clerk to upload and replace draft on the website</p>
13.	<p>Finance</p> <ul style="list-style-type: none"> a) payments made since last meeting - Church Fabric fund - £1350 - Lloyds bank charges (July) £4.25 to note increase in bank charges (August) £4.67

	<p>Payments to be made and authorised:</p> <ul style="list-style-type: none"> - VAR Battery - VB £44.89 - Insurance premium £413.61 - VHMC hall hire for July Inv 181 £9.00 - Clerks salary (2nd quarter) £534.08 - HMRC contribution (2nd quarter) £133.60 (to be paid after 6 October) <p>b) no payments received since last meeting</p> <p>c) to agree and accounts signed as at 15 September 2025 - Clerk to upload to finances on the website</p> <p>d) To note re-declaration with The Pensions Regulator due 21 October 2025. Action Clerk.</p>
14.	<p>Date of next BPC meeting 24 November 2025 Meeting closed at 8.05 p.m.</p>

Signed Chair Date: 24 November 2025