

Bromeswell Parish Council Meeting Minutes
Monday 16 September 2024 at 7.00 p.m. in the Village Hall



16.09.24.5	to email wording re noise disturbance for The Warbler	VB/TR
16.09.24.7a ii)	to submit comment DC/24/3008/FUL	Clerk
16.09.24.7a iii)	to submit comment DC/24/3204/TPO	Clerk
16.09.24.7b iii)	to contact Planning re updates	VB
16.09.24.8 ii)	to contact SALC re NPPF Consultation guidance	Clerk
16.09.24.8 iii)	to email Suffolk Police Public meetings information for The Warbler	Clerk/TR
16.09.24.9 i)	to contact SWT re overnight parking	Clerk
16.09.24.11	to email the changes, confirm acceptance and set up payment for Insurance	Clerk
16.09.24.12	to set up payment of Clerks salary 2nd quarter and authorise	VB/IA/TJ

Payments received since last meeting:

	none	
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Payments made/to be authorised since previous meeting:

29.07.24	Paint for bus shelter (VD)	£50.00
16.08.24	VH hire Inv 133 (July)	£11.25
16.09.24	Clerks expenses - Microsoft 365 annual subscription	£19.99
17.09.24	Clerks expenses - extra cartridges (receipt)	£23.50
23.09.24	Clerks salary (2nd quarter)	£499.20
16.09.24	HMRC Contributions (2nd quarter)	£124.80

Attendance: Chair Verity Brown (VB), Vice Chair Tim Johnson (TJ), Tracy Rogers (TR), Jenny Lloyd (Clerk), 1 member of public	
1.	Welcome
2.	To receive and accept apologies for absence Rory Burrow (RB) holiday, Verity Danziger (VD) holiday, Sue Todd (ST) holiday, Ian Abbott (IA) work commitments - were accepted
3.	To receive any Declarations of Interest from Councillors on Agenda items VB - 7b i) and 7c i)
4.	To receive Reports - SCC Cllr Andrew Reid Report distributed to Cllrs and can be found on the website under Minutes section - TR suggested that the Solar Together and the EV sharing articles could be included in The Warbler

	<p>- ESC Cllr James Mallinder Report distributed to Cllrs and can be found on the website under Minutes section - no comments raised</p>
5.	<p>Public Session The new shed at the VH was highly praised. A concern was raised regarding noise disturbance (chainsaw) over the weekend - it was suggested Action VB to word a mention in The Warbler</p>
6.	<p>Highways</p> <ul style="list-style-type: none"> - An update was received regarding the upcoming Emergency Road Closure on Sutton Road for tree maintenance - this will affect all parishes on the Wilford Peninsula and Rock Barracks. SCC is yet to receive a date for these works as there are ecological issues. A further update will be provided in due course - The speed reduction on Wilford Bridge has been approved and the contractor has been issued with the job and has until 22 November to implement it. Therefore the speed is still 60 mph, and should be 30 mph before the end of the year
7.	<p>Planning</p> <p>a) To discuss Planning applications received since last meeting and any coming forth</p> <ul style="list-style-type: none"> i) DC/24/2173/FUL Outbuilding to provide new office, storage, and summerhouse (to replace existing) Bromeswell Corner Common Lane - agreed wording was submitted ii) DC/24/3008/FUL Construction of detached annexe and yoga studio and replacement of existing double garage - Green Acre Sutton Road <p>The proposed building will be within the Suffolk and Essex Coast and Heaths National Landscape area, but will not be visible from the road and will not adversely impact on the area. As there are facilities for someone to stay in the proposed annexe, the usual conditions for restricting residential use of the annexe will need to be included should planning permission for the building be approved. Bromeswell Parish Council therefore can see no legal reason as to why the plans should not be approved, subject to the restrictions of use as detailed above - - agreed. Action Clerk to submit comment by 24 September</p> <ul style="list-style-type: none"> iii) DC/24/3204/TPO - 1no Monterey Pine Church View Lodge School Lane <p>The property is outside but adjacent to the Conservation Area Richard Fox Arboricultural Officer at ESC reports 'The tree is a Pinus Radiata (Monterey Pine), which is already too large for its space and almost touching your house, this species can grow into very large trees. We feel that when the planning application for your house was approved the future growth and development of the Pine was not properly considered. We believe that even if you moved the oil tank it would not be very long before you would be applying to prune or fell the tree anyway based on its proximity to your property. Therefore, if an application was made to us, by your Tree Surgeon or yourself, to fell the tree we would grant permission, subject to Parish Council objections' BPC felt it's probably best it comes down sooner rather than later before it causes damage to the house. No objections raised by BPC. Action Clerk to submit comment</p> <p>b) Current status of Planning Applications</p> <ul style="list-style-type: none"> i) DC/24/2344/FUL New dwelling Bowfield Farm Sandy Lane - it was noted this application has been withdrawn ii) DC/23/0203/FUL Eyke 65 dwellings - it was noted the area has been cleared and marked out - pending decision iii) DC/22/4798/FUL Low Farm Caravan Licence - awaiting decision - no response from Clerks email enquiry. Action VB to make communication with planning. <p>c) Update on current Enforcements</p> <ul style="list-style-type: none"> i) ENF/23/0235/USE Sandy Lane (DC/23/4614/FUL) Church Barn containers - it was noted no planting has taken place - awaiting decision ii) ENF/24/0039/USE The Walks use of land for motorbikes - two areas were being used one of which was an area of SSSI which did not fall under the permitted development rights. The

	<p>Owner was requested to cease the use of the land for motorbikes in the SSSI area and restrict the use to 14 days on the area outside of the SSSI.</p> <p>iii) ENF/24/0210/SIGN Holistic Woods sign - the sign has been moved back - no further action will be taken</p> <p>iv) ENF/24/0133/DEV Outbuilding Bromeswell Corner Common Lane (DC/24/2173/FUL) - as above - please see retrospective Planning Application received</p> <p>v) ENF/22/0392/DEV Landing at Wilford Bridge - A site visit has been completed at the further works viewed. The Council are currently liaising with the Environment Agency and Natural England as there are complications between the regulations and requirements of each authority. BPC will continue to monitor.</p>
8.	<p>Communications received</p> <p>i) SALC East Suffolk area forum 1 October via Zoom - VB to attend</p> <p>ii) NPPF Consultation (National Planning Policy Framework) circulated to all Councillors for their comments. VB responded and suggested a thank you to SALC for their guidance on the consultation - it was easy to read and understand. Action Clerk to contact SALC</p> <p>iii) ESC Consultation on the Pre-application Advice Service - Action VB will respond and circulate a copy. Thanks expressed to VB</p> <p>iv) The 2023/24 Annual Report of the Suffolk Police and Crime Panel is available on the County Council's website at the following link: Suffolk-PCP-Annual-Report-2023-2024. Tim Passmore and Chief Constable Rachel Kearton are hosting a series of public meetings to update local residents on policing in the county and offer everyone an opportunity to ask questions and make comments about the service they receive. Doors will open at 6.00pm for a prompt 6.30pm on Wednesday 9 October at Police Headquarters Martlesham. There is also an on-line meeting on Wednesday 6 November (6.00pm – 8.00pm). Please email spcc@suffolk.police.uk to register. Action Clerk to send to TR to circulate in The Warbler</p> <p>v) Community Rest Centre training is available for all Community Emergency Volunteers to effectively set-up, run, close, and activate Rest Centres in the case of an emergency - two sessions are being held on 1 October 9.30 and 1.30 at ESC Deben Room. Please contact clerk@bromeswellparishcouncil.gov.uk if you are interested.</p>
9.	<p>To review matters arising from meeting on 22 July 2024</p> <p>i) overnight parking Bromeswell Common</p> <p>It was noted that somebody had trimmed overgrown branches - SWT mentioned that they were left to discourage larger vehicles from parking. BPC agreed to keep the car park open and continue to monitor the area. We agreed that 'No Overnight Parking' signs would be ignored, and that blocking the car park with concrete blocks was not a good idea. No-one in the village responded to a request published in The Warbler asking people to let BPC Clerk know if they had any concerns about overnight parking in this area. BPC Clerk will contact SWT again to clarify the following: a) details of colour and make of vehicles causing concern and Registration Numbers if at all possible so that a check can be made to see if the vehicles are MOT'd and Insured (VB will check on-line), before considering asking Community Police Officers to drive past from time to time to monitor the situation too. b) SWT to clarify the details of the 'unpleasant incident' that they mentioned after one of their staff approached one of the vehicles. Again this will be useful to know before we consider Community Police involvement.</p> <p>ii) Common Lane kerb restoration reported under reference 470867</p> <p>the concern is of the bank being washed away exposing a slope which has been revealed since brambles have been removed. This has now been placed on Suffolk Highways future/potential works programme, they will continue to monitor the situation during routine inspections. BPC to monitor.</p> <p>iii) update on Bus Shelter and ECB application</p> <p>It was noted that there are some broken concrete seating. The proposed weekend of 28 and 29 September and a work party has been organised by VD. If you would like to help please contact</p>

	<p>verity.danziger@bromeswellparishcouncil.gov.uk. VD will be sending out requests for the use of some equipment. The Grant for £197 has been awarded for this project. Thanks expressed to Cllr Mallinder for his financial assistance from his Enablement Communities Budget. The Acceptance form has been emailed to Grants at ESC The Monitoring form, photos and invoices/receipts to be completed when the project has finished.</p> <p>VD updated the BPC that we were unsuccessful with bulb allocation this year but we did receive a packet of wildflower seeds that we can sow when we do the bus shelter.</p> <p>iv) update on safety of A1152 IA emailed ESC (Chris Bally) after our last meeting to ask for consideration to be given to the safety of pedestrians (especially school children) crossing the road. This was within the context of the JPTI and using CIL funds to mitigate problem areas. No reply received so far</p>								
10.	<p>Approval and signing of BPC minutes 22 July 2024 - Agreed. Clerk to upload and replace draft on the website.</p>								
11.	<p>To review BPC Insurance The Policy and renewal quotation and documents were circulated to the Cllrs. BPC income has increased to £5,400 - precept last year was £5,130, Clerks salary increased from £2,304 to £2,496. It was noted the premium has increased by £43.43 to £366.17. To be paid within 21 days of renewal date 1 October) It was agreed to confirm acceptance with CAS (Ansvar). Action Clerk to email the changes, confirm acceptance and set up payment</p>								
12.	<p>Finance a) to note authorised payments made since last meeting, and to be made</p> <table border="0"> <tr> <td>- paint for Bus Shelter (VD)</td> <td>£50.00</td> </tr> <tr> <td>- VH hire Inv 133</td> <td>£11.25</td> </tr> <tr> <td>- Clerks expenses Basic Microsoft 365 (agreed)</td> <td>£19.99</td> </tr> <tr> <td>- HMRC contribution 2nd quarter</td> <td>£124.80</td> </tr> </table> <p>- it was noted that the Clerk had purchased a new printer and an offer for a contribution from BPC was made. The Clerk's request was only for the ink cartridges as a one off - Clerks expenses for ink cartridges £23.50 - agreed</p> <p>- it was noted by auditor that Clerks salary has to be set up by a signatory and authorised by another signatory (not the Clerk) Action VB to set up payment</p> <p>- Clerks Salary 2nd quarter £499.20</p> <p>b) no payments received since last meeting to note a grant of £197.00 will be received from ESC for Bus Shelter refurbishment c) to agree accounts as at 16 September 2024 - agreed and signed for uploading to website d) to note Certificate of Exemption confirmed by External Auditors</p>	- paint for Bus Shelter (VD)	£50.00	- VH hire Inv 133	£11.25	- Clerks expenses Basic Microsoft 365 (agreed)	£19.99	- HMRC contribution 2nd quarter	£124.80
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13.	<p>Date of next PC meeting 25 November</p> <p>Thanks were expressed to everybody in attendance. Meeting closed at 8.00 p.m.</p>								

Signed Chair Date: 25 November 2024