

Bromeswell Parish Council Meeting Minutes  
Monday 22 January 2024 at 7 p.m. in the Village Hall



22.01.24.4 & 7	email Cllr Reid information with report nos from Highways	Clerk/VB
22.01.24.4	email Cllr Red information on A1152 assessment	IA/Clerk
22.01.24.6	investigate footpaths on open access land - A1152/Eyke Road	VD/Clerk
22.01.24.9	contact Community Police Officer Hannah Canning with invitation to future meeting	Clerk
22.01.24.10	email Highways regarding proposals with bus shelter (and Eastern Counties)	VD/Clerk
22.01.24.10	email Josh White re speed assessment	IA
22.01.24.12	email Precept request to ESC by 26/01/24	Clerk
22.01.24.13a	call Lloyds Bank with information from signatories	Clerk/VB/ TJ/IA

Payments received since last meeting:

04.12.24	interest received	£23.15
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Payments made/to be authorised since previous meeting:

22.12.23	VH hire Nov Inv 100	£14.00
22.12.24	Clerks expenses Norton Security	£19.99
08.01.24	Clerks salary 3rd quarter (incl backpay £96.00)	£576.00
08.01.24	HMRC contribution 3rd quarter	£144.00
	misc expenses (Clerk) - printing social questionnaires (£11.99) printing for CEP - hobnobs, envelopes (£9.50)	£21.49

Attendance: Chair Verity Brown (VB), Tim Johnson (TJ) Vice Chair, Ian Abbott (IA), Sue Todd (ST), Verity Danziger (VD), Rory Burrow (RB), Jenny Lloyd (Clerk)  
SCC Cllr Andrew Reid, Guest Speaker Julia Catterwell (ESC), 2 members of public

1.	Welcome
2.	<b>To receive apologies for absence</b> Tracy Rogers - accepted, Cllr James Mallinder
3.	<b>To receive any Declarations of Interest from Councillors on agenda items</b> VB - Item 8b, TJ - Item 8b and 8a, RB - Item 8a

4.	<p><b>To receive Reports</b></p> <p>SCC Report distributed to Cllrs and is available on the website. Cllr Andrew Reid highlighted the budget proposals that will be discussed at the Council's Scrutiny Committee for presentation to the Cabinet on 30 January. The Scrutiny Committee meeting will be available to stream on Suffolk County Councils Youtube channel - details are available at <a href="http://www.suffolk.gov.uk">www.suffolk.gov.uk</a>. Also discussions continue regarding National Infrastructure projects around Friston and surrounding villages, and the Trading Standards team have seen quite a number of scams i.e. text and email, fake and copycat sites, gift cards and fake social media. Anyone losing money to fraud should immediately contact their bank and report it to Action Fraud on 0300 123 2040 or at <a href="http://www.actionfraud.police.uk">www.actionfraud.police.uk</a>. Suffolk Trading Standards can be contacted via the Citizens Advice Consumer Helpline on 0808 223 1133.</p> <p>A query was raised about the poor planning of short notice 'emergency closure' of the Wilford Bridge to attend to one pothole - nearby issues on the road remained untouched. Cllr Reid will pass this on to Highways.</p> <p>Cllr Reid offered to assist with Bromeswell Highways issues - rusted through pole/road sign at triangle has been reported many times over nearly a year, and disappears off the Highways Tool and Sandy Lane sign and fire hydrant. Action Clerk to email Report Nos.</p> <p>Query re Bromeswell's campaign on safety of A1152 and questionable amount quoted for a speed assessment, and £10-20 thousand costs for road improvements. Cllr Reid mentioned that Police support is part of the process - more reporting would build the picture of the amount of accidents on the blind bends. Action IA/Clerk to send details to Cllr Reid.</p> <p>ESC Cllr Mallinder's Newsletter was distributed to Cllrs and available on the website - no questions raised.</p> <p>Other Reports It was noted that the VH has extra security with the recent installation of an alarm system.</p>
5.	<p><b>Guest Speaker - Julia Catterwell from ESC</b></p> <p>Julia presented the Community Partnership for Melton, Woodbridge and Deben Peninsular, and summarised the developments and events over the last few years to increase community cohesion. Councillors are welcome to attend the meetings held at ESC. Partnership funding is available for community hubs. Please contact Julia at East Suffolk Council 01394 444318/ 07768817607 <a href="http://www.eastsuffolk.gov.uk">www.eastsuffolk.gov.uk</a></p> <p>Thanks expressed to Julia. Community Partnership Impact Report can be found on the website. VD will keep an eye on dates of future meetings.</p>
6.	<p><b>Public Session</b></p> <p>Website Cookies - resident contacted One Suffolk directly and was assured that One Suffolk are on the case for a reject button feature. Thanks were expressed to the resident for sorting.</p> <ul style="list-style-type: none"> <li>- Flooding in School Lane remains a concern (see Highways Item 7). It was mentioned that a drainage ditch has been filled in which has caused more of a problem. BPC to monitor.</li> <li>- BPC were contacted by a resident in School Lane who had dug a ditch to help with flood water, and requested views regarding a tree on neighbouring private property. The concern that it may be too close to power lines was discussed - no action from BPC at this time.</li> <li>- BPC were contacted by a resident regarding the corner at Common Lane and the exposed steep hill - vegetation has been brushed away by possible off loading from a trailer. TR has reported to Highways. To update at the next meeting.</li> <li>- Concern was raised regarding footpaths on open access land Eyke Road. Action VD/Clerk to investigate</li> </ul>
7.	<p><b>Highways Matters</b></p> <ul style="list-style-type: none"> <li>- Surface water flooding in School Lane. TR reported to Highways ref: 00443925 on 10/01/24 with photos. 'Drains have not been cleared since 2021 and it has been reported several times this year that it is blocked and causing flooding, sometimes to the degree that you cannot walk</li> </ul>

	<p>without being ankle deep in water - one photo illustrates the situation more than 48 hours after any rain, showing the blocked drain. Highways responded 16/01/24 and ordered work to be carried out within approximately 5 working days. To be monitored.</p> <p>- Sandy Lane - damaged Lane sign and fire hydrant has been reported to Highways. TJ offered to assist with the expedition of hydrant repair. <b>Action Clerk</b> to send Cllr Reid Report No. as requested</p>
8.	<p><b>Planning Matters</b></p> <ul style="list-style-type: none"> <li>a) DC/23/4695/FUL - extensions and alterations to Walnut Tree House - agreed to submit comment from BPC no objection</li> <li>b) DC/23/4614/FUL - retrospective application for x4 shipping containers as permanent storage for business operations - Sandy Lane Orford Road - agreed comment submitted from BPC as follows: 'The PC has concerns that commercial activity / expansion of commercial activity on the site needs to be considered carefully in the context of the AONB, both in terms of the nature/extent of the activity being carried out and the aesthetic impact on the surrounding landscape. The August 2021 approval (DC/21/1622/FUL) took account of the Officer's report dated 10 Aug 2021 That report concluded the lack of external changes to the building itself and the proposed office use meant that there would be little impact on the AONB. The proposed containers represent a material change to the basis of the original approval. The PC notes the proposal for screening but also notes that at least one of the containers presently remains visually prominent. The PC welcomes the Planning Committee's careful scrutiny of this application'</li> <li>c) Update on current planning applications <ul style="list-style-type: none"> <li>- DC/22/4798/FUL - Low Farm renewal of DC/19/1837/Ful for 12 caravans - no update at this time</li> </ul> </li> <li>d) Update on Enforcements <ul style="list-style-type: none"> <li>- ENF/23/0252/USE Mulligan House Multiple site visits have been completed and ESC have been unable to access the building. A letter is due to be sent to the owner to organise a site visit to view the building.</li> <li>- ENF/23/0253/COND – Hillbrook A further site visit is due to be completed imminently. The owner has stated they intended to cease the use and remove the kitchen so the building is no longer self contained accommodation and is an ancillary building to the main dwelling. Once a site visit has been completed further updates will be issued.</li> </ul> </li> <li>e) To discuss DC/23/3317/FUL - A Church and 17 commercial units at Bentwaters Industrial Park - VB submitted comment as agreed by BPC <p>'Bromeswell Parish Council was not notified by yourselves of this planning application despite the fact that it has the potential to significantly add to our (and ESCs) escalating concerns about the safety of the A1152, and that this road is probably no longer fit for purpose. Bromeswell PC hereby objects to the planning application DC/23/3318/FUL for 17 commercial B3/8 &amp; B2 units to be built on land forming Bentwaters Industrial Park. Bromeswell Parish Council has no objection to the church appropriately developing and using the site earmarked for it. ESC planning and SCC Highways are aware of the escalating concerns about successive proposed developments resulting in significantly increased traffic impacts on a road (A1152) that is already considered unsafe and not fit for purpose. This development of 17 units, to hold 70 employees and allowing for 61 cars to be parked will add at least 200 traffic movements a day to the area. There is regularly severe traffic congestion at Melton - often backing up the Sutton Road, and along the A1152 as far as The Unruly Pig in Bromeswell. Any developments on the peninsula, in Eyke, Rendlesham and Bentwaters must take these problems into consideration.. Bromeswell, Eyke, Campsea Ashe and other villages are frequently used as rat-runs to avoid queuing on the A1152. at Melton. Our small roads and lanes cannot accommodate</p> </li> </ul>

	<p>these volumes of traffic. Considering that this application has a significant impact on Bromeswell, we should have been included in the consultation. We also note that there was a very early deadline for a response - 2nd January, which, considering that notifications were sent out during the Christmas Holidays, is both unjustified and unfair. Bromeswell Parish Council wishes to be kept informed about any further consultations on this matter, and on all the outcomes’.</p> <p>f) ESC Planning meeting forum - 17 January 2024          Attended by Clerk and VB. This covered a wide range of topics including CIL, Validation requirements for Planning Applications, Pre-application Planning Advisory Service, biodiversity net gain on property developments, the levelling-up and regeneration Act, and the Planning Delivery Dashboard. The latter provides a wealth of information on new homes being built, employment opportunities, the state of activity of retail units in towns, and a great deal more. It may prove to be a useful reference tool.</p> <p>With regard to the PC response to planning applications, the request is that we provide an unambiguous clear decision as to whether we support or refuse the application, and clearly state the reasoning behind that decision. Clarity is really important.</p> <p>Full details will be on the slides that will be sent in due course and which will be forwarded to all Cllrs</p>
9.	<p><b>Communications received:</b></p> <ul style="list-style-type: none"> <li>- New Community Police Officer Hannah Canning is covering the Deben and Orford area, including the parish of Bromeswell - Tel: 01473 613888 ex 3492 or if any incidents need to be reported please continue to do this via the usual routes of online reporting (<a href="http://www.suffolk.police.uk">www.suffolk.police.uk</a>) or telephone (101 or 999 in emergency). Action Clerk - it was suggested that PC could invite her to a future meeting for an update on rural crime.</li> <li>- Suffolk Residents are invited to help shape the future of library services. A consultation is open until 26 January 2024. Residents can have their say by visiting <a href="https://link.edgepilot.com/s/056c85fc/NqPZEBSPBEq4UU3QcaJGdA?u=http://www.suffolk.gov.uk/LibraryConsultation">https://link.edgepilot.com/s/056c85fc/NqPZEBSPBEq4UU3QcaJGdA?u=http://www.suffolk.gov.uk/LibraryConsultation</a>.</li> <li>- Suffolk’s Greenest County Awards have launched which celebrate the hard work of individuals, communities, businesses - applications close on 31<sup>st</sup> January. You can find out more information on the webpage – <a href="#">Awards – Green Suffolk</a>. Posters are on the Noticeboards.</li> <li>- Deben Estuary Management Plan Newsletter is available if the PC feels it necessary to receive in the future.</li> <li>- Local Validation list is open until 2 February 2024 - VB spent a very long time going through both the old 2020 document and the proposed new one and can find nothing in the changes to specifically comment on. VB’s response to ESC “I had hoped to have been able to pull up the documents side-by-side and compared like for like but the new one is just so different, that easier route was just not possible. Whilst I appreciate the documents have to be long, it is really difficult for those of us who volunteer to be on Parish Councils, with no expertise to draw on, to adequately respond to this kind of document’.</li> <li>- Suffolk Constabulary Precept Survey 2024/25 - Tim Passmore, Police and Crime Commissioner, is inviting all residents to take part in a survey about the policing element of the council tax precept. The proposal is to ask the <a href="#">Police and Crime Panel</a> to raise the policing element of the precept by £13 a year (for a Band D property), to enable Suffolk Constabulary to maintain the standard of service that the public expect. Please visit <a href="#">PCCPreceptSurvey2024</a> or go to <a href="#">Suffolk Police and Crime Commissioner website</a> for more details. The survey will close at 9am on Thursday 25th January 2024.</li> <li>- SALC Newsletter - The 6th June 2024 marks the 80th anniversary of D-Day. 6th June 1944 was the beginning of the end of WW II, with many soldiers, sailors and airmen from our</li> </ul>

	<p>communities not returning home, because they sacrificed their lives to enable us to all enjoy the freedom we share today. Beacons at 9.15 p.m. Options for the village social events and to place in The Warbler if of interest nearer the time.</p>
10.	<p><b>To review matters arising from meeting on 27 November 2023</b></p> <ul style="list-style-type: none"> <li>- SALC Conference attended by VB on 29 November and discussions summarised below: Levelling Up and Regeneration Act (LURA) and biodiversity net gain - complex legalistic documents that the new NPPF will hopefully explain when it comes into force.</li> <li>Unveiling the power of AI: Introduction to Chat GPT (Chat Generation Pre-trained Transformer) demonstrated how meeting minutes could be succinctly written or even put into a form of rap.</li> <li>Finding Useful Data: Look on the Suffolk Observatory Website <a href="http://www.suffolkobservatory.info">www.suffolkobservatory.info</a> It contains all Suffolk's vital statistics and the team there will be delighted to answer any queries, as some data is not easily available.</li> <li>Suffolk Highways: Discussed pothole management, drainage maintenance, overgrown hedges. No new information yet as the new service provider, Milestone, is still working on solutions to these problems. Thanks expressed to VB - slides will be circulated to Cllrs.</li> <li>- Bus Shelter</li> <li>VD made some enquiries and did not find any obligations or constraints regarding painting. The bus shelter memorial is owned by BPC, recorded and insured as a PC asset, therefore cannot see that any permission should be sought. A consideration to let Highways know was mentioned (Action VD), and to contact Eastern Counties buses for possible financial help. It was noted that it is very dirty and the options for cleaning it. Discussion that the project could be advertised in The Warbler for a volunteer work party, and vote for preferred colour. To be discussed further at the next meeting.</li> <li>- County Broadband - TJ made enquiries regarding the slow progress in Bromeswell and will have an update at the next meeting</li> <li>- Monitor Camping in Common Lane on land owned by BPC and rented out to SWT and review of Lease.</li> <li>BPC discussed the concern raised regarding overnight parking and will continue to monitor the issue. No litter has ever been left. The Lease from BPC to SWT runs for 25 years from 7 March 2008. It was confirmed by SWT and previous Clerk that no peppercorn rent has been demanded or paid.</li> <li>Thanks were expressed to TJ for fixing the fence in Common Lane ?</li> <li>- New dog bin request outside VH - this is on hold until SCC accept new orders</li> <li>- Update on Mini-Holland/Love Woodbridge and Melton project: This has been renamed as Active Travel Woodbridge. Public Consultation due early spring. VB has signed up for updates.</li> <li>- Update on Safety of A1152 and on JPTI meetings- IA sent an email to Nicola Parrish at ESC Infrastructure Levies regarding CIL. No positive response so far. IA will attend the next JPTI meeting on 8 March at Bentwaters. Discussion re speed test assessment as next steps to keep on their agenda. Is there a benchmark for how many accidents there need to be? how to find and compare with other road statistics. All agreed walking route exits on this stretch is highly hazardous to cross for adults as well as for children.</li> <li>Agreed Action IA to message Josh White to say we are still interested to push the speed assessment through and that we are waiting for response re CIL payment. For further discussion at the next meeting.</li> <li>- Update on Emergency Plan document review - Thanks expressed to ST - questionnaire and letter is printed and in envelopes, ready to be posted along with the social questionnaire (as below). Thanks to all Councillors for distribution. Final CEP will be printed and posted to all residents.</li> <li>- Social Events - Thanks to VD for devising a social questionnaire and e-version for The e Warbler to encourage a social group in the village</li> </ul>

	- Rusted through pole for road signs at triangle Common Lane and Summer Lane - reported again to Highways ref 0043395. This item is coming up for its 1st anniversary. Action Clerk to send information to Cllr Reid as requested.								
11.	Approval and signing of minutes 27 November 2024 - Agreed								
12.	<p><b>To agree East Suffolk Council Precept request</b></p> <p>The updated budget document was circulated and compared to last year. Thanks expressed to IA for the projected figures. The current precept amount is £5,130. After further discussion it was agreed to use our contingency on i.e. events and parish plan printing. To cover PC running costs the precept request would need to be increased to £5,400 which represents a 5.3% increase on our 2023/24 precept.</p> <p>Vote in favour - all agreed. Action Clerk to submit request before deadline of 26 January 2024.</p>								
13.	<p><b>Finance</b></p> <p>a) Update on setting up new account with Lloyds - Clerk to call Lloyds with information from signatories <b>Action Clerk</b></p> <p>b) To note authorised payments made since last meeting</p> <table style="margin-left: 20px;"> <tr> <td>VH hire Nov Inv 100</td> <td style="text-align: right;">£14.00</td> </tr> <tr> <td>Clerks expenses Norton Security</td> <td style="text-align: right;">£19.99</td> </tr> <tr> <td>Clerks salary 3rd quarter (incl backpay £96.00</td> <td style="text-align: right;">£576.00</td> </tr> <tr> <td>HMRC contribution 3rd quarter</td> <td style="text-align: right;">£144.00</td> </tr> </table> <p>any other payments coming forth - Clerks expenses for envelopes and hobnobs (for ESC for printing CEP's) printing of social questionnaires £9.50 plus £11.99 = £21.49</p> <p>c) to note any payments received since the last meeting: bank interest £23.15.</p> <p>d) to agree accounts as at 22 January 2024 - agreed and signed - to be uploaded to the finance reports section on the website.</p>	VH hire Nov Inv 100	£14.00	Clerks expenses Norton Security	£19.99	Clerks salary 3rd quarter (incl backpay £96.00	£576.00	HMRC contribution 3rd quarter	£144.00
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14.	<p>Date of next PC meeting - 25 March 2024</p> <p>Thanks expressed to everybody in attendance</p> <p style="text-align: right;">Meeting closed at 8.45 p.m.</p>								

Signed ..... Chair      Date: 25 March 2024