

Bromeswell Parish Council Meeting Minutes
Monday 25 November 2024 at 7.00 p.m. in the Village Hall



25.11.24.7a)	Contact Planning regarding the contravention of no Planning Notices and the concern with the changes made to the drawings	Clerk
25.11.24.8	Thermal imaging in The Warbler and signpost to Energy Efficiency	VD
25.11.24.9	Contact DAS	TR
25.11.24.10 i	Contact Community Police	Clerk
25.11.24.10 iii	Contact ESC re footpath overgrowth	Clerk
25.11.24.10 iii	Bus Shelter Monitoring form, photo and receipts	Clerk
25.11.24.10 iii	Obtain a quote for repair/replacement of rotten wood on the bus shelter	VD

Payments received since last meeting:

25/09/24	ESC Grant	£197.00
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Payments made/to be authorised since previous meeting:

25/09/24 30/09/25	Business Services BPC Insurance	£366.17 £1.42
30/09/24	Bus Shelter misc VD	£145.70
14/10/24	SALC Inv 29188 6 months payroll service	£22.80
14/10/24	One Suffolk Website hosting Inv 4906	£60.00
18/11/24	VH hire (September) Inv 141	£9.00

Attendance: Chair Verity Brown (VB), Vice Chair Tim Johnson (TJ), Ian Abbott (IA), Verity Danziger (VD), Tracy Rogers (TR), Sue Todd (ST), Rory Burrow (RB), Jenny Lloyd (Clerk), Cllr Mallinder, 1 resident

1.	Welcome
2.	To receive and accept apologies for absence none
3.	To receive any Declarations of Interest from Councillors on Agenda items VB - 7a)i, 7c)i
4.	To receive Reports - SCC Cllr Andrew Reid Report distributed to Cllrs and can be found on the website under Minutes section - no comments raised - ESC Cllr James Mallinder Report distributed to Cllrs and can be found on the website under Minutes section. Cllr Mallinder JH presented his report, - he continues to support all the Peninsula PC's, i.e. Hollesley with the recent accident on Duck Corner and subsequent resurfacing, with Eyke and the new development and coastal erosion at Bawdsey. Today there was an announcement regarding a white paper proposal to change the structure of Councils - merging levels of government to reduce duplication - discussions about a Mayor that will cover

	<p>Suffolk and Norfolk. The aim is to Implement changes by 27/28. JM is requesting our local MP to discuss rural issues and to join a site visit to i.e. Bromeswell B1083, Butley flooding and Alderton. The Joint Parish Meeting on Thursday will be discussing road closures, various issues with Highways and flooding and to raise them with a joint letter.</p>
5.	<p>Public Session</p> <ul style="list-style-type: none"> - A query was raised regarding Active Woodbridge and plans to close off Hasketon Lane/Sandy Lane. Update needed from Active Travel Woodbridge. VB to check the website (as although signed up for updates, none have come through. VB to update BPC at the next meeting. - Thanks were expressed to Richard Cranmer for the last 15 years of mowing and maintaining the area around the bus shelter and a card was signed by all councillors - A query was raised regarding the Local Plan and what may be available for development. The ESC produced a Supplementary Planning Document which was adopted in April of this year. It covers Housing in Clusters, and Small Scale Residential Development in the Countryside. e.g. if there is a cluster of houses and there is a single plot between 2 houses in that cluster, then planning permission is likely to be given to build on that land. If there were 2 plots between the houses, then planning permission would only be granted in the Countryside in special circumstances (eg a tie to a local business)
6.	<p>Highways</p> <ul style="list-style-type: none"> - Road closure - Sutton Road <p>BPC were not given notification of the closure of Sutton Road, and motorists were not given an advance warning either. In the past, signs have been put up warning of closures the following day, and the times the closures would be in force, giving people a chance to plan ahead. This didn't happen. This is not the first time closure of Sutton Road has caused major disruption - the volume of traffic using Sutton Road is very busy - a long diversion route to Butley village causes major complications and chaos</p> <p>A response was received from Highways Enforcement offering an explanation, and sincere apologies. Moving forward, they have copied in the Comms Team so that they are aware of the importance in advance notification of planned works for Bromeswell and the surrounding villages carried out by Suffolk Highways</p> <ul style="list-style-type: none"> - Vision at junction B1083 <p>Bawdsey PC contacted BPC regarding an accident witnessed at the junction of the B1083 and Hollesley Road with photographs of the grass on either side of the junction. The Highway Assessment Officer carried out a site inspection and was not able to order any reactive works as this did not meet their intervention criteria. Suffolk Highways carries out highway grass cutting on the rural network 2 cuts per year on A & B roads of the first 1.2 metre width and cutting to maintain visibility at junctions, bends and signs. For C & U roads, Suffolk Highways carries out 1 cut per year of the first 1.2 metre width and cutting to maintain visibility at junctions, bends and signs. Often verges are wider than 1.2 metres and vegetation beyond this point will remain largely untouched at these locations. If the Parish Council have any specific safety concerns about grass (visibility / junctions) please could they be reported online : https://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/report-a-highways-issue/ so that they can be pinned on the map and automatically logged with the Highways Assessment Officer for inspection and response back to them directly. It was noted this is a 60 mph junction and that Peninsula PC's to report 'mob handed' in future. To be discussed at the Joint Parish meeting on Thursday.</p>
7.	<p>Planning</p> <p>a) To discuss Planning applications received since last meeting and any coming forth</p> <p>i) DC/24/3348/FUL Two new dwellings Land of East Bowfield Old Farm Sandy Lane Policy SCLP5.3: Housing Development in the Countryside <i>Outside of the defined Settlement Boundaries, new residential development will be limited to: a) Affordable housing to meet identified</i></p>

local needs on exception sites adjacent to, or well related to, Settlement Boundaries or clusters of housing in the countryside (in accordance with Policy SCLP5.11 and Policy SCLP5.4); b) Limited development within existing clusters (in accordance with Policy SCLP5.4); c) Replacement dwellings on a one to one basis where these are no more visually intrusive in the countryside than the building to be replaced; d) Subdivision of an existing larger dwelling; e) Conversion of an existing building (in accordance with Policy SCLP5.5); f) Rural workers dwellings, where there is an essential need for a rural worker to live permanently at or near their place of work (in accordance with Policy SCLP5.6); g) Other residential development consistent with policy on residential development in the countryside contained in the National Planning Policy Framework.

This application fails to meet any of the criteria (except b) required with East Suffolk's policy on the basis it: a) Will not meet the criteria of affordable housing and there is no identified local need, b) Would be within an existing housing cluster, c) Is not a replacement dwelling, d) Is not a subdivision of an existing larger dwelling e) Is not a conversion of an existing building, f) Does not fulfil an essential requirement for a rural worker to live permanently at or near their place of work, g) does not meet the criteria of the NPPF para 79

The area under discussion is within what is now called a National Landscape (formerly AONB) It was agreed to submit a response with a recommendation for ESC to refuse the application on the basis that it fails to meet the planning criteria for housing in the countryside.

It was mentioned that in the application form on P12 there is a reference to pre-application advice DC/23/3345 received 04.09.2024 - stating; "Development of site into two dwellings acceptable. Subsequent application for one dwelling would have been refused and the planning officer (Natalie Webb) requested that two dwellings are proposed to meet pre-application guidance." No pre-planning application advice with respect to local planning law appears to have been given.

It was noted BPC were copied in to an email from a resident to Planning, stating that *'there has been some changes made to the drawings after the cut off date. There is a red line taking up the entire track, or has the applicant taken up ownership of this track (RUPP) used by the general public and local residents However, I would like to know how a revised plan was allowed after the revised consultation date the 25 October to go through on the 28 October when nobody could object to it., and why were there no planning notices displayed, which is a legal requirement 21 days anywhere along the lane regarding this application, also most of the neighbours notification were the land owner his house and builders yard which they own anyway'*

Action Clerk - it was agreed to contact Planning regarding the contravention of no Planning Notices and the changes made to the drawings

b) Current status of Applications

- i) DC/24/2173/FUL Outbuilding to provide new office, storage, and summerhouse Bromeswell Corner - awaiting decision
- ii) DC/24/3008/FUL Construction of detached annexe and yoga studio - Green Acre - permitted
- iii) DC/23/0203/FUL Eyke 65 dwellings - Cllr Mallinder informed BPC the development is going through. Eyke is in favour. There will be CIL contributions and discussions with JPTI.
- iv) DC/22/4798/FUL Low Farm Caravan Licence - recommended for approval

c) Update on current Enforcements

i) ENF/23/0235/USE Sandy Lane (DC/23/4614/FUL) Church Barn containers - is still subject to a pending planning application. Enforcement action is awaiting the outcome of this application. If approved the case will be closed as resolved. If refused the need for further enforcement action will be reviewed.

ii) ENF/22/0392/DEV Landing at Wilford Bridge - Planning Enforcement action is complex due to the location of the unauthorised works and the additional requirements of other authorities. Due to the location Natural England and the Environment Agency would also have requirements which would need to be met to complete the remedial action required by Planning Enforcement. ESC continues to liaise with both authorities and discuss the matter with Senior Council Officers to try and find a suitable resolution. BPC will continue to monitor.

8.	<p>Thermal Imaging</p> <p>VD has received interest from residents in the thermal camera, and has arranged to borrow it from 18 December. Action VD to send to The Warbler and signpost people to Energy Efficient contacts.</p>
9.	<p>Communications received</p> <ul style="list-style-type: none"> - Suffolk Rural Transport Survey. Details published in The Warbler and displayed on both Parish notice boards - Local Transport Plan for Suffolk 2040 - Public consultation launch. Details published in The Warbler and displayed on both Parish notice boards - ESC Information and Resource Pack on Pension Credit. Details displayed on both Parish notice boards. - SALC East Suffolk Area Forum - summary notes have been distributed to the Councillors - Joint Deben Ward Parish meeting - on Thursday 28 November at Sutton Clerk and VB to attend - ACT Green Suffolk Survey: BPC's response: BPC organises litter picks, has facilitated the siting of a clothes recycling bin, participates in thermal imaging projects, and works with the Suffolk Wildlife Trust to protect local green spaces. <p>- Disability Action Suffolk - funding appeal email received from DAS on 5/11/24. Action Clerk to check if we have donated to DAS previously. TR offered to contact DAS to request if they help out local residents in Bromeswell.</p>
10.	<p>To review matters arising from meeting on 16 September 2024</p> <p>i) overnight parking Bromeswell Common SWT informed BPC of the latest incidents regarding the white van and the overnight parking and the registration of the vehicle in question. It was agreed to contact Community Police to request a drive by. Action Clerk.</p> <p>iii) update on Bus Shelter Thanks were expressed to VD and all the volunteers for the work carried out on the bus shelter/memorial and the clearing of a long stretch of the path - there was considerable overgrowth. To obtain a quote for repair/replacement of bus shelter roof and rotten wood. To ask Alan Turner (carpenter in School Lane) for his assessment and advice. If he doesn't feel it's a job he can do, he is likely to be able to advise as to who might. VD to pursue this and report back.</p> <p>Thanks expressed to Cllr JM for the financial help and to organise a photo shoot. Possibly a further grant for repair may be needed.</p> <p>It was noted the overgrowth stretching all the way along to the bus stop which can be slippery when wet. VD and Clerk have both reported to SCC Highways with no response so far. Cllr JM suggested to contact ESC to clear. Action Clerk to contact ESC.</p> <p>Action Clerk to send Monitoring form and receipts</p> <p>iv) update on safety of A1152 IA reported no further updates at this present time. It was noted the next JPTI meeting was on 3 February 4 p.m.</p>
11.	<p>Approval and signing of BPC minutes 16 September 2024 - Agreed. Clerk to upload and replace draft on the website.</p>
12.	<p>Budget Review and Precept 2025</p> <p>Thanks expressed to IA for the budget document which was circulated to Councillors prior to the meeting</p>

	<p>IA mentioned the overspend by £99.61 due to the .gov.uk domain and emails</p> <p>Reserves at start of the year and end of year prediction was discussed Village Hall maintenance - recommend £500 agreed Highways - to remain same agreed Election Reserve - same Technology - same Legal advice - same General contingency - £100 - agreed</p> <p>Planned expenditure figures were discussed Salary and NI - £2,550.00 (Action Clerk to contact SALC re next level on the payscale) SALC Payroll - £50.00 Office expenses - £90.00 Training - it was agreed to reduce to £50 Insurance - increased to £400 in anticipation of annual rise Audit - increase to £225.00 - in anticipation of annual rise Donations - £800 agreed (PCC, CAB, SARS) Hosting website £70 gov.uk domain £210.00 (Action Clerk to check costs) SALC membership - £215.00 Hall hire - £110 Emergency Plan/Parish Plan (due next year) £100 for meeting/social and printing</p> <p>IA to distribute revised figures and Councillors to agree precept request at the next meeting</p>
13.	<p>Finance</p> <p>a) to note authorised payments made since last meeting and any coming forth</p> <ul style="list-style-type: none"> - Business Services BPC Insurance £366.17 + £1.42 - Bus Shelter misc VD £145.70 - SALC Inv 29188 6 months payroll service £22.80 - One Suffolk Website hosting Inv 4906 £60.00 - VH hire (September) Inv 141 £9.00 <p>b) to note any payments received since last meeting</p> <ul style="list-style-type: none"> - ESC grant for bus shelter £197.00 <p>c) to agree accounts as at 25 November 2024 - to be uploaded and displayed on the website</p> <ul style="list-style-type: none"> - to note receipt of cancelled late notice penalty from HMRC - to note SALC Payroll confirmed no change in the NI contributions for BPC . As we are NI rate C, there will be no change to our council. The Employer NI threshold has been brought down to £5000 and we are still below that threshold - to note Lloyds will change to Community Account in January
13.	<p>Date of next PC meeting 20 January</p> <p>Thanks were expressed to everybody in attendance. Meeting closed at 8.30 p.m.</p>

Signed Chair Date: 20 January 2025