

Bromeswell Parish Council Meeting Minutes
held on Monday 18 July 2022 at 7 p.m.at the Village Hall



18.07.22.6a	to confirm BPC agreement of drawings with Highways - for Sutton Road signage	TR
18.07.22.6b	to contact Barn House re location of VAS	TR
18.07.22.6a	to report footpath on Suffolk Highways Online Reporting Tool	Clerk and TR
18.07.22.7a	to check original Planning Application for ENF/2018/0537/DEV	IA
18.07.22.7	Submit comment of support DC/22/2597/ADN The Unruly Pig	Clerk
18.07.22.11	to contact VHMC for copy of Insurance Schedule	Clerk
18.07.22.8b	to respond to Planning Consultation Housing in Clusters - 5 August	VB

Payments received since last meeting

18.07.22	interest only	00.57
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Payments made/to be authorised since previous meeting:

13/06/22	Jubilee event	£275.37
05/07/22	VH hire May Inv 20	£14.00
05/07/22	Clerks salary - first quarter	£460.80

Attendance: Chair Verity Brown (VB), Vice Chair Tim Johnson (TJ), Ian Abbott (IA) , SueTodd (ST), Rory Burrow (RB), Tracy Rogers (TR), Verity Danziger (VD), ES Cllr James Mallinder, 1 member of the public Clerk Jenny Lloyd

1.	Welcome
2	Apologies received SCC Cllr Reid
3	Declarations of Interest on Agenda Items None received
4	To receive Reports SCC Cllr Reid - Bromeswell Report - distributed and available on the website no queries raised ESC Annual Newsletter - distributed and available on the website Cllr Mallinder summarised his report and added that he is keen to develop funding to help residents with the cost of living - please get in touch with JM or your local Parish Council if you are struggling - there is lots of help available from meals on wheels to help with rising fuel costs. Need to connect with the community - suggestion of an article in the Warbler nearer to the winter months when grants are finalised. Query raised if there was any help available for filling out forms to apply for allowances - JM confirmed happy to help or suggested an officer could visit or BPC could run a mini roadshow. JM remains vigilant and keeps an eye on Planning and Enforcement issues. Query raised regarding Bromeswell Lodge - to be investigated. No other reports received

5	<p>Public session</p> <p>It was noted that VHM is considering installation of a clothes bank.</p> <p>A concern raised re food waste collection - nothing has changed for present time. JM mentioned the contract with Norse that expires next year - ES will continue with all services and there will be a smooth transition - combination of owned and leased vehicles. JM keen to bring innovation example trialling microchips in bins registering full bin - to alert collection and save on journeys, trialling pavement recycling bins and general waste - although issue if recycling material is wet or contaminated with food.</p> <p>BPC received a concern regarding the pallet and soil fencing being erected on land above the boardwalk - Cllr Mallinder is aware and a new investigation has been raised at ES Planning Enforcement Team - please see Item 7</p>
6.	<p>Highways Matters</p> <p>a) Improved Signage on Sutton Road</p> <p>TR circulated the recent correspondence and drawings from Highways to PC for discussion and agreement.. Once confirmation has been received that the drawings are satisfactory, the works will be passed to the commercial department to undertake their checks and the works order will be raised. Highways envisage that these works will be completed by Christmas. BPC approved the drawings and all in agreement for Action TR to contact Highways with confirmation. Thanks were expressed to TR for her time. (Costs to be noted?)</p> <p>A concern was noted regarding the shrinking footpath to Sutton Hoo - in some areas it's very narrow and weeds overgrowing the path - concerns of safety raised especially regarding pushchairs. BPC to report on Highways Online Reporting Tool. Action TR and Clerk. A concern was raised regarding the speed on the lower part of Sutton Road towards the roundabout - BPC confirmed that this was requested to Highways initially and nothing can be done about it.</p> <p>b) Installation of the VAS in Common Road</p> <p>TR updated the PC on a response from Suffolk Highways regarding the VAS being too close to the speed limit change and their recommendation to locate at Barn House. Discussion regarding safety at other locations and pole being knocked by farm vehicles. Action TR to contact Barn House.</p>
7.	<p>Planning Applications received</p> <p>DC/22/2597/ADN - proposal for non-illuminated mural painting advertisement on the existing rear fence at The Unruly Pig. After discussions BPC approved the proposal. Action Clerk to submit comment of support.</p> <p>Update on Applications</p> <p>DC/22/1813/FUL Weavers Hill - timber clad side extension - permitted</p> <p>DC/22/1869/FUL Lavender House - single storey rear extension - permitted</p> <p>Enforcements</p> <p>a) Summer Lane/Church Lane ENF/2018/0537/DEV - it was confirmed to BPC that window frames on agricultural building has been painted in the correct colour. A query was raised regarding containers - to check conditions in the original planning application. Action IA.</p> <p>b) new ENF/22/0241/DEV - land north of junction at Sutton Road and Wilford Bridge Road possible breach of erection of fence - BPC will be updated with a decision</p>
8.	<p>To note Consultations and Surveys</p> <p>a) East Suffolk Community Governance East Suffolk Council Community Governance Review – 2021-2022 » East Suffolk Council - for information - BPC submitted a response initially in March</p> <p>b) East Suffolk Council is inviting comments on Housing in Clusters and Small Scale Residential Development in the Countryside Supplementary Planning Document. VB suggests all Cllrs take a look and comments welcome. IA added that Bromeswell has a Village Plan and the consultation wants to keep that rural aspect - to stop infilling. Action VB to respond by 5 August.</p> <p>c) to note Planning Application Wetland Creation for Sizewell including parking at Bentwaters DC/22/2273/FUL - ended 15 July. BPC was not consulted and noted the Application was misleading.- no action</p> <p>d)Woodbridge Air Quality Management Area (AQMA).- full report can be viewed at East-Suffolk-Council-ASR-2021.pdf (eastsuffolk.gov.uk) - noted no action</p>

	<p>e) Rural Services Survey - this was a survey regarding local facilities VB completed the survey.</p> <p>f) East Suffolk Draft CIL Charging Schedule, please visit www.eastsuffolk.gov.uk/planning/developer-contributions/community-infrastructure-levy/cil-charging-schedule/. no comments made</p>
9.	<p>Matters arising from previous meeting 30 May 2022</p> <p>a) Website Accessibility completed with thanks to IA. To be carried out annually.</p> <p>b) Platinum Oak location and planting - two possible locations at the Rugby Club -. It will be October time for planting.- to be confirmed at the next meeting.</p> <p>c) fencing for soakaway - TR updated the PC on quotes for fencing. IA mentioned that posts would rot quite quickly as the area is quite damp, and suggested hedging instead. Action TR to request quotes. Thanks expressed to TR.</p> <p>d) update on County Broadband - 26 houses have signed up and 10 more are needed before they will proceed. Discussion followed - it will be up to individuals to decide.</p> <p>e) a new dog bin has been installed near to the Rugby Club. JM suggests keeping an eye on collections from NORSE - possibly weekly - frequency depends on needs. BPC awaits the Invoice and receipt of grant.</p>
10.	<p>Approval and signing of minutes 30 May 2022</p> <p>Agreed and signed</p>
11.	<p>Insurance Review</p> <p>The BPC Asset Register was updated with the new dog bin and emailed to the Insurance Provider for review. The Council's assets are currently covered up to £10,000. As the village hall is covered under a separate policy - the total of the remaining assets is £10,502. The cover has been amended to the next banding, which will cover the Council's assets up to £20,000. There is no additional premium for this amendment and a revised schedule was emailed to BPC. Awaiting Insurance Schedule from VHMC as part of Lease agreement. Action Clerk. The Asset Register was signed by Chair and Clerk.and will be uploaded to the website.</p>
12.	<p>Finance</p> <p>a) to note receipt of Internal Audit Report and recommendations - Action Plan document available on the website</p> <p>b) authorised payments made - as above</p> <p>c) no payments received - bank interest only</p> <p>d) to agree accounts as circulated - signed by non-signatory Cllr and to upload to website</p>
13.	<p>Date of next meeting</p> <p>Monday 26 September 2022</p> <p style="text-align: right;">Meeting closed at 8.15 p.m.</p>

Signed

..... Chair Date