

Bromeswell Parish Council Meeting Minutes
Monday 24 July 2023 at 7 p.m.at the Village Hall



24.07.23.4	to upload ESC contacts to website	Clerk
24.07.23.5	forward details of One Suffolk regarding cookies on PC website	Clerk/IA
24.07.23.6	to forward electronic crash map to Cllr Reid as requested/ to forward all JPTI information held to IA	IA/ VB
24.07.23.7	to send full addresses and links of holiday rentals to ESC	VB
24.07.23.8	to investigate and report Quiet Lane signage in Common Lane	Clerk
24.07.23.9a	to contact Planning Enforcement re: shipping containers on the site of The Drain Doctor Business adjacent to WRUFC, as they were not included in the original planning application	VD
24.07.23.9b	to forward details of Holistic Woods to Cllr Reid at his request.	Clerk
24.07.23.9c	to submit comments on behalf of BPC on Applications DC/23/2298/FUL, DC/23/2821/FUL	Clerk
24.07.23.10	send response re: 20's plenty to Cllr Reid as requested	VB/Clerk
24.07.23.10	to contact AONB re volunteer work parties project	TJ
24.07.23.10	to request A1152 safety to be added to the agenda for Deben Peninsular Joint Meeting on 7 September	Clerk
24.07.23.11	School Lane Overgrown Hedge - to send video to Highways and report the problem again	IA
24.07.23.11	Summer Lane ditch - to remind landowner to check culvert and make ditch more visible - investigate installation of reflective posts from Highways	TJ/Clerk

Payments received since last meeting:

04.07.23	UK Power Wayleave	£36.23
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Payments made/to be authorised since previous meeting:

08.06.23	VHMC Inv 73 Hall hire - May	£22.00
03.07.23	SALC Inv 27446 - Audit	£202.80
03.07.23	Clerks Salary 1st quarter	£460.80
03.07.23	HMRC contribution - 1st quarter	£115.20

Attendance: Chair Verity Brown (VB), Tim Johnson (TJ) Vice Chair, Ian Abbott (IA), Tracy Rogers (TR), Sue Todd (ST), Rory Burrow (RB), Verity Danziger (VD), SCC Cllr A Reid, 2 members of public, Jenny Lloyd (Clerk)

1.	Welcome
2.	To receive apologies for absence Cllr James Mallinder

3.	<p>To receive any Declarations of Interest from Councillors on agenda items IA - 9c i, TJ - 9a, VB - 9a, 9c iii</p>
4.	<p>To receive Reports SCC Cllr Reid's Report distributed to Cllrs and is available on the website ESC Cllr Mallinder's Newsletter was distributed to Cllrs and is available on the website no other reports received No comments raised. Action Clerk to upload ESC contacts to website as per Cllr Mallinders newsletter</p>
5.	<p>Public Session : - A query was raised about being unable to disable or choose preferences with regard to Cookies on the PC website. Action: Clerk to forward contact details of One Suffolk to IA to try to address this problem. - Grass Cutting and Pardon the Weeds We're Feeding the Bees Campaign - grass cutting is allowed after the end of May No other concerns were raised.</p>
6.	<p>To discuss the safety of the A1152 IA presented a crashmap document which shows accident statistics and offered to request more information from Suffolk Constabulary to establish proper figures, bearing in mind that several near misses have never been reported. The recent tragic accident highlighted the concerns that have been at the forefront of PC discussions for a number of years. Wilford Bridge is a single point of failure - police traffic diversions were through Bromeswell village. BPC have been successful with the 20 mph through the village, with the Quiet Lanes initiative and providing the VAS on Orford Road - the biggest concern has always been this 0.8 mile 60 mph stretch of road and the concern with the danger of crossing this very busy road to get to the bus stop. Cllr Reid is aware of how much traffic uses the A1152, and that there will be more traffic and more accidents as a result - suggested ESC Cllr and SCC Cllr lead on this and report to Cllr Therese Coffey for support. Cllr Reid has met several times with the transport strategy team at SCC - the Senior Manager has been working with Luke Barber. There is a meeting with the Community Engineer at Tunstall next week to talk about issues of traffic and potential solutions. Cllr Reid offered to arrange a meeting for BPC specifically to look at the A1152. Action IA to forward crashmap electronically and to give a description of issue. A1152 is everyone's problem - not just BPC. BPC to request support from other parishes - i.e.Orford and Tunstall. VB (Item 10) mentioned JPTI and the meeting with Chris Bally and workshops being run to try and address these problems - retrospective planning permission for bio digesters bearing no consideration to traffic, new units at Rendlesham, 65 houses in Eyke, another 75 houses in Rendlesham. Action VB to forward information to IA. VB mentioned there is a Public Consultation this Wednesday 26th July from 6.00 p.m.to 8.45 p.m. at Rendlesham VH - regarding the proposal for new industrial units. Any feedback would be valuable. It was noted there is a Traffic Survey Camera on a pole just past the entrance to the Golf Club on LHS en route to Wilford Bridge (opposite Bromeswell Corner.). BPC queried potential traffic data. No information has yet been forthcoming.</p>

7.	<p>To discuss holiday rentals in Bromeswell</p> <p>BPC have been approached by concerned villagers regarding the number of properties in the village advertised as being 'to let' by various holiday companies and if they have the requisite Planning Approvals in place, i.e. The Studio.The Curatage. Orford Road. Bromeswell IP12 2PP. Sykes Holiday Cottages, The Willows. 4 St Edmunds Close Bromeswell IP12 2PL. Entire home for holiday let. Suffolk Secrets, Shepherd's Hut in a property off Sutton Rd adjoining Woodbridge Golf Course. airbnb, Coach House in private garden also off Sutton Road adjoining Woodbridge Golf Course. Cottages.com, Sutton Hoo Hideaway.Mulligan House. Sutton Rd. Bromeswell IP12 3DL. Suffolk Secrets, Redbrick Cottages, Sutton Rd, Bromeswell IP12 3DN. Suffolk Secrets.</p> <p>ESC acknowledges concern - Action VB to provide full addresses and links to websites for further investigation. BPC will provide an update at the next meeting.</p>
8.	<p>Highways</p> <ul style="list-style-type: none"> - the directional sign at the triangle at Common Lane has been reported to Highways again - reference 385437. BPC to monitor. - it was noted that the Quiet Lane signage in Common Lane may have been hit and is pointing the wrong way. BPC to investigate. Action Clerk to report. - there was a discussion on advertising on the side of the road - particularly at the Wilford Bridge roundabout area - this has been reported to Highways who will contact owners to request removal. BPC also offered to help with safe removal.
9.	<p>Planning Matters</p> <p>a) Concern was received from a resident regarding recent installation of 3 x new shipping storage containers on the land acquired by Drain Doctor adjacent to WRUFC.</p> <p>The land and building now owned by The Drain Doctor was originally owned by the Baptist Chapel. The latter sold the building and the land to The Drain Doctor who, in turn, was going to allow WRUFC to use part of the land for wheelchair rugby, and part of the building as a sports hall with changing facilities for the disabled. Part of the remaining building was to let the Chapel continue to have one room and some parking there, whilst the remainder would provide parking and office space for the Drain Doctor. This was the only way that The Drain Doctor could provide the financial support needed for WRUFC to expand its facilities to enable disabled/wheelchair users to play rugby.The change of use was supported by the Parish Council as it seemed a really good idea.</p> <p>BPC to contact Planning regarding permission needed. Original planning application (DC/21/1622/FUL Approved 18.08.21). All agreed. Action VD offered to be the nominated body to contact Enforcement with photographs and information.</p> <p>b) Concern has been raised regarding the use of land on Heath Road - now being marketed as Holistic Woods advertising camping and car boots. It was noted that banks have been built up around the field and the entrance has been altered (Clerk reported to Highways to request if this is a registered entrance). Action Clerk to forward details to Cllr Reid at his request.</p> <p>Cllr Mallinder logged the camping site as an enforcement issue – Holistic Woods are advertising camping for a month (over the 14 days allowed).</p> <p>https://www.campsites.co.uk/search/campsites-in-suffolk/woodbridge/holistic-woods</p> <p>Response from ESC as follows - The use of the land and any works are currently under investigation under enforcement case ENF/23/0193/USE. A site visit was completed on 10th July 2023 and online searches also completed. An outcome to this investigation is currently being reviewed and ESC will provide further updates when possible.</p> <p>c) New Applications</p> <p>i) DC/23/2340/FUL - for construction of a rear extension, link to existing garage and alterations - the following observations were made - the property is not within the AONB, It is not within The Conservation Area but could be considered within its setting because it is adjacent to St</p>

	<p>Edmund's Church, a Grade 1 Listed building which IS within The Conservation Area, however, the proposed design of the extension is such that it will not be visible from the grounds of St Edmunds Church, the materials to be used will match the existing - majority of agreement by email received from Cllrs therefore comment of support submitted by deadline of 14 July</p> <p>ii) DC/23/2298/FUL - demolition of existing five-bedroom single storey dwelling, including folly and workshop building and construction of replacement two storey family home - Five Winds Orford Road - discussion followed on the design and access and projection of planning - it is well screened from all properties and looks a much improved development than previously submitted. It was noted they are building a bat tower - BPC recommended approval. All agreed. Action Clerk to submit a comment of support.</p> <p>iii) DC/23/2821/FUL - Heathlands Sandy Lane - discussion on the proposed renovation and extension of dwelling - no concerns were raised and BPC was happy to approve. All agreed. Action Clerk to submit comment of support</p> <p>d) Current</p> <p>- DC/23/1063/FUL: Summer Lane - Proposed Conversion of Existing Outbuilding into Single Unit of Holiday Let Accommodation - now permitted.</p> <p>- DC/22/4798/FUL Low Farm Bridge Road - renewal of DC/19/1837/FUL for 12 Caravans - Awaiting decision.</p> <p>e) Appeals</p> <p>- AP/22/0055/REFUSE Salix Sawmill Summer Lane - Manager's Dwelling. Appeal has been dismissed. BPC did not receive any information on this.</p> <p>f) Enforcements</p> <p>- ENF/22/0392/DEV - land adjacent To Wilford Bridge</p> <p>The site was visited on 24th October 2022 and the land inspected. Due to a number of complex issues a joint site visit was required with the Environment Agency this was completed on 11th May 2023. At the time of the visit there was a floating jetty, metal step ladder, timber sleepers inserted into a bund and a number of boats and other items were stored on the land.</p> <p>The construction of the jetty, ladder, sleepers and change of use would require planning permission, which currently has not been submitted and therefore is unauthorised.</p> <p>Due to this the owner has been given a period of time to cease the storage use and remove all boats, the jetty, ladder and sleepers. Due to the removal requiring works to the river bank, the works also require a permit from the Environment Agency. Due to this an additional period of time has been granted to allow for a permit to be applied for and granted prior to the removal works being completed. ESC will continue to liaise with the Environment Agency regarding the works.</p>
10.	<p>Communications</p> <p>- <u>Community benefits for electricity transmission network infrastructure consultation</u> - VB responded on behalf of BPC - circulated to all Councillors and agreed.</p> <p>The documents were complex. A significant increase in infrastructure to produce and deliver electricity with net carbon zero will involve consideration of more power stations, wind farms, solar panels, over and underground cabling etc. Communities willing to host the nationally important infrastructures should receive direct benefits.</p> <p>- '20's plenty for Suffolk' Campaign</p> <p>VB responded with following ' we are very fortunate in Bromeswell to already have the benefits of a 20mph speed limit in the centre of the village and can see that it would be beneficial to others living, working, playing, shopping etc on streets and lanes throughout Suffolk towns and villages to have the same level of safety as we have. We appreciate there may be exceptions, where a 30mph limit may have to stay in place, but wished to offer our support to the campaign'.</p> <p>Reply received from SCC 'Thank you for sending in the views of Bromeswell Parish Council concerning 20mph speed limits. Cllr. West has asked me to reply as this falls within my area of</p>

	<p>responsibility. The County Council has no plans to implement blanket 20mph speed limits, except on a detailed case-by-case basis through the well-established Traffic Regulation Orders, where special local circumstances apply, proven by data and surveys. This system will have led to the implementation of a 20mph zone in Bromeswell.</p> <p>I am sorry that this reply will disappoint your members, but glad that the restrictions work well in your village centre'. Action VB/Clerk to send copy of response from SCC to Cllr Reid at his request.</p> <ul style="list-style-type: none"> - Melton Woodbridge and Deben Community Partnership meeting - Thursday 27 July - VD sends her apologies - Deben Peninsular Joint meeting -Thursday 7 September at Shottisham VH and request for Agenda items. All agreed to request A1152 Safety. TR and VB offered to attend. - Community Networking Survey - VD responded on behalf of BPC. - AONB Volunteer Work parties <p>TJ suggested putting forward a project - the permissive path around the top of the Pitch 3 is well used since putting it in place last year, to extend the path down the side of Pitch 3, which would help walkers, horse riders to keep off the road. BPC agreed it would benefit the community and will support this project. All agreed. Discussion on materials needed - it will be mostly labour to cut back and clear keeping it natural. Action TJ to contact AONB.</p>
11.	<p>To review matters arising from meeting on 15 May 2023</p> <ul style="list-style-type: none"> - overgrown hedgerow in School Lane <p>no development from 6 July conversation - the concern has been reported to Highways - the HGV's were mms from a property when traffic was diverted - Action IA to send video to Highways. BPC to monitor.</p> <ul style="list-style-type: none"> - ditch just before holiday lets in Summer Lane - should drain under the road - maybe a blocked culvert. Action TJ will remind landowner to consider cutting to make ditch visible and check culvert. Reflective posts may need replacing by Highways. - Meeting with Chris Bally <p>Some members of The Joint Parish Traffic Initiative (JPTI) (Campsea Ashe, Ufford, Tunstall, Snape, Eyke, Melton, Bromeswell + possible others that VB is unaware of) met with Chris Bally CEO ESC to discuss the increasing traffic problems locally resulting from industrial development at Bentwaters (3 Biodigesters bringing in lorry loads of plant material for conversion to biofuel from all over the county. The 1st Unit applied for, and was granted, was given planning permission, the remaining 2 were given retrospective planning permission with no regard to traffic impact). These traffic problems will be compounded by the planning permission applied for for new industrial units at Rendlesham, 75 houses in Rendlesham, and 65 houses in Eyke. Traffic problems also seriously affect Tunstall, Melton, Ufford, Campsea Ashe as well as Bromeswell, Eyke, Rendlesham and Snape.</p> <p>Following this meeting Chris Bally said he would discuss the concerns with SCC and ESC Officers. The plan is to have a follow-up meeting, and set up workshops to include local members of ESC, SCC and Cabinet Members to work towards resolving the issues</p> <p>Action IA has offered to take on the concerns over the safety of the A1152 and VB will forward him all the relevant emails from JPTI to date (Item 6)</p>
12.	<p>Approval and signing of minutes 15 May 2023</p> <p>Agreed and signed - available on website</p>
13.	<p>Finance</p> <ol style="list-style-type: none"> a) to note completed Internal Audit and <u>Audit Report</u> and recommendations <ul style="list-style-type: none"> - Financial Regulations and Standing Orders as SALC latest template, - Councillors and responsibilities - Agreed to add 'shared responsibilities' on website b) to note receipt of Certificate of Exemption from External Auditor 'received and logged the notification of exempt status for the year ended 31 March 2023 submitted to us for Bromeswell Parish Council. By notifying us that Bromeswell Parish Council has claimed

	<p>exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year'</p> <p>c) To note Notice of Exercise of Public Rights period 6 June to 17 July. - no requests for accounts were made</p> <p>d) To note authorised payments made since last meeting</p> <ul style="list-style-type: none"> - VHMC Inv 73 hall hire £22.00 - SALC Inv 27446 Audit - £202.80 - Clerks Salary 1st quarter - £460.80 - HMRC contribution - £115.20 <p>e) to note any payments received since last meeting</p> <ul style="list-style-type: none"> - UK Power Networks Wayleave £36.23 <p>f) to agree accounts as at 24 July 2023</p> <p>To note - ES shortly be producing the invoices for the uncontested election. As stated in the Election Estimated Costs schedules an uncontested election will be recharged to Town and Parish Councils at £11.22 per nomination paper processed.</p>
14.	<p>Date of next PC meeting - 25 September</p> <p>Thanks expressed to everybody in attendance</p> <p style="text-align: right;">Meeting closed at 8.25 p.m..</p>

Signed Chair Date