

Bromeswell Parish Council Meeting Minutes  
Monday 27 November 2023 at 7 p.m. in the Village Hall



27.11.23.5	to place advertisement in The Warbler to encourage a social group	VD
27.11.23.5	to make enquiries regarding the painting of the Bus Shelter Memorial	VD/Clerk
27.11.23.5	to contact County Broadband for an update	TJ
27.11.23.5	to monitor camping at SWT in Common Lane	BPC
27.11.23.5	new dog bin request outside VH	Clerk
27.11.23.12a	update budget proposal for next meeting	IA
27.11.23.12e	to open an account with Lloyds Bank and set up signatories	Clerk/VB/ TJ/IA

Payments received since last meeting:

	none	
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Payments made/to be authorised since previous meeting:

09/10/23	Clerks salary 2nd quarter	£460.80
09/10/23	HMRC contribution 2nd quarter	£115.20
09/10/23	CAS Ansvar Insurance	£322.74
09/10/23	One Suffolk Website Hosting Inv 3086	£60.00
09/10/23	Citizens Advice donation	£50.00
09/10/23	Suffolk Accident Rescue Service donation	£50.00
11/10.23	VH September Inv 91	£12.00
09/10/23	SALC Payroll Service 6 months Inv 27735	£22.80
13/11/23	SALC Conference Inv 27970	£18.00

Attendance: Chair Verity Brown (VB), Tim Johnson (TJ) Vice Chair, Ian Abbott (IA), Tracy Rogers (TR), Verity Danziger (VD), Sue Todd (ST) ESC Cllr James Mallinder, 2 members of public, Jenny Lloyd (Clerk)

1.	Welcome
2.	<b>To receive apologies for absence</b> Rory Burrow - accepted, Cllr Andrew Reid
3.	<b>To receive any Declarations of Interest from Councillors on agenda items</b> VB - Item 8c ENF/23/0235/USE, TJ - Item 8c ENF/23/0235/USE
4.	<b>To receive Reports</b> SCC Cllr Reid's Report distributed to Cllrs and is available on the website - library services survey has been distributed via The Warbler (Item 9), <i>BPC did not feel that Bromeswell PC could comment on the Sealink Consultation</i>

	<p>ESC Cllr Mallinder's Newsletter was distributed to Cllrs and is available on the website Cllr JM arrived at 7.40 p.m.and presented his report.</p> <p>JM raised concerns with Highways and road sign repairs on Radio Suffolk. Donated £800 to Hollesley for Christmas lunch at Meet Up Monday's. JM recommended that Bromeswell residents consider Meet Up Monday's, not necessarily to be held every week or on a Monday. JM happy to support. Rural Coffee Caravan has information for residents and is available for groups. Good Neighbour Scheme was also discussed and one for residents' consideration.</p> <p>No other reports received</p>
5.	<p><b>Public Session :</b></p> <ul style="list-style-type: none"> <li>a) An enquiry was raised if BPC could help with social events in the village. Discussions followed and suggestions on how to gain interest from volunteers. Please see Item 6 - BPC will be circulating letters for the CEP, and hard copy of leaflet drop and suggested this would be an opportunity to communicate with residents directly. Action VD offered to put together an advertisement for The Warbler - with thanks to The Warbler. As JM Report - Meet Up Mondays and Good Neighbourhood Scheme could be included.</li> <li>b) BPC was included in an email regarding an update with County Broadband - Surveys were carried out. Action TJ will chase.</li> <li>c) New dog bin request has been received outside VH. See Item 9 - ESC have temporarily ceased new dog bin requests. Action BPC will discuss at the next meeting</li> <li>d) War Memorial/Bus Shelter - it was suggested that this could do with a coat of paint. Action VD/Clerk to make enquiries.</li> <li>e) Regular overnight camping in a van has been noted in Common Lane in the Suffolk Wildlife Trust car park. A photo of the vehicle and reg number would be helpful to report to Community Police, although no litter has been noted. Action BPC to monitor</li> </ul>
6.	<p><b>Community Emergency Plan document review</b></p> <p>Copies of the updated documents were circulated to Cllrs. Thanks expressed to ST who has met with Keith Fawkner-Simpson, Emergency Planning Officer, for updates. Letters will be circulated in the next Warbler, followed by a letter and survey to be distributed to all residents in January.</p> <p>Flooding in the village was discussed, and improvement was noted outside the VH since the soakaway has been installed.</p> <p>TJ offered the Rugby Club as back up for a rest centre facility - offering toilets, showers, space and a generator. Insurance could be covered by East Suffolk Council if it was an emergency. ST will consider addition.</p> <p>It was also suggested that the current leaflet in red could be changed to a different colour for the next edition. ST to discuss with Bettaprint for design when all information has been finalised.</p>
7.	<p><b>Highways Matters</b></p> <p>The rusted through directional sign on Common Lane triangle has been reported several times on Highways Reporting Tool but then seems to disappear off the system. BPC will continue to report and monitor, along with the damaged sign on the roundabout at Wilford Bridge.</p>

8.

## Planning Matters

### a) To note Applications received

- DC/23/3697/FUL - Change of use of existing outbuildings to annexe and holiday let (retrospective) The Curatage - BPC submitted comment in support
- DC/23/3868/FUL - Replacement roof to Pro Shop building Woodbridge Golf Club - BPC submitted comment in support

- DC/23/0203/FUL, DC/22/4775/FUL - 65 dwellings Eyke CE Primary School - amended documents BPC responded that previous comments stand plus following additional comments response 'BPC note that none of the serious concerns regarding ongoing, and increasing, traffic problems along the A1152 have been addressed. BPC recommends that this application is REFUSED on the grounds of traffic congestion and safety. A planning application of 65 properties will increase the amount of traffic using the A1152 through Bromeswell and onwards into Melton. Bromeswell PC agrees with Melton PC that the traffic impact of this application has been underestimated. The East Suffolk Village Profile for Eyke shows that there is an existing ratio of 1.62 cars per dwelling in Eyke. Bromeswell PC sees no reason to assume a similar ratio will not be reflected in the new development, resulting in approximately 105 additional vehicles. Additional vehicles in terms of visitors to these properties (friends, families, delivery couriers) should also be expected. Bromeswell PC supports the points raised by Melton PC, and would like to highlight two other areas of particular concern regarding traffic: 1. The junction of the A1152 and B1084 (Eyke Road and Orford Road) The speed limit along the A1152 is 60mph. The majority of traffic-flow along the A1152 from the Wilford Bridge roundabout tends to turn left towards Eyke. The layout of the junction with the B1084 means this traffic does not need to slow down before heading to Eyke and rarely does. Data received from Suffolk Constabulary and the Department for Transport supports what Bromeswell residents see on a regular basis, that regular 'near misses' occur when traffic from the Eyke area pull out in front of vehicles travelling from the Wilford Bridge roundabout towards Orford on the B1084. Sadly, the Suffolk Constabulary and DfT data shows that these aren't all near misses and that a disproportionately high number of road traffic accidents occur at this junction, many resulting in serious and/or other injuries. The danger that this junction presents should not be underestimated and will be exacerbated by the increased number of vehicles owned-by and visiting the residents of the new development if that is approved. 2. Pedestrian crossing from School Lane Bromeswell across the A1152

<https://www.eastsuffolk.gov.uk/assets/Planning/Neighbourhood-Planning/Town-and-village-profiles/Eyke-Village-Profile.pdf>

The minutes from past Bromeswell PC meetings show that residents consider the speed and volume of existing traffic along the A1152 to be extremely hazardous. This situation is most severe for pedestrians crossing from School Lane, Bromeswell. Residents wishing to catch a bus towards Woodbridge / Ipswich are required to cross the A1152 at its junction with School Lane. This includes school children who need to cross the A1152 at the peak period of traffic flow to catch their school bus. All residents find this crossing hazardous, especially the elderly and disabled. Ramblers traversing the Sandlings Walk also need to cross the A1152 at this point. An additional (approx.) 105 vehicles on this road will increase the dangers to road users and pedestrians on this hazardous stretch of road. In relation to traffic volume, Bromeswell PC would like to highlight that the applicant's Planning Statement and Transport Statement suggest ease of access to local amenities: Planning Statement, para. 2.2.1 states, "Eyke is designated as a Small Village under Policy SCLP3.2 of the Local Plan. This reflects the presence of a number of shops and services along with a school and village hall." Transport Statement, para. 2.3 suggests that there is a convenience store at Eyke. The same paragraph also says, "There are further facilities in nearby villages such as Ufford, Bromeswell, Melton and Woodbridge." Bromeswell PC highlights these paragraphs as they imply that Eyke, Ufford and Bromeswell have shops that Eyke residents can easily access. For clarity, there are no shops in Eyke: a convenience store used to exist in the village but this has been closed for many years. There are also no shops or other amenities in the neighbouring villages of Bromeswell or Ufford with the exception of a village pub/restaurant at both locations. This is significant as no retail outlets will be within walking distance of the new development and residents will need to drive to and from shops'

### b) Update on current planning applications

- DC/22/4798/FUL - Low Farm renewal of DC/19/1837/Ful for 12 caravans - no update at this time

### c) Update on Enforcements

- ENF/23/0193/USE use of land at Holistic Woods - no further action from SCC regarding entrance, or ESC, was noted
- ENF/23/0235/USE - shipping containers on land owned by Drain Doctor adjacent to WRUFC. the period given to remove the shipping containers has passed. A further site visit was completed 31 October 2023. Correspondence has been sent

	<p>to the land owner advising them of the unauthorised storage of shipping containers and the need for further enforcement action will be reviewed</p> <ul style="list-style-type: none"> <li>- ENF/23/0252/USE Mulligan House Sutton Road - site visits have been attempted on 8 and 23 August and 31<sup>st</sup> October 2023. ESC have been unable to gain access to the property. A letter will be sent to arrange a site visit to view the property</li> <li>- ENF/23/0253/COND Hillbrook Common Lane - the owner has been given a period of time to cease the use. A site visit will be completed to confirm compliance following this period</li> </ul> <p>d) Public Consultation - Draft Healthy Environments and Draft Rural Development Supplementary Planning Documents - an invitation for 2 Cllrs to the virtual briefing on the 8 December 2023 using this <a href="#">online form</a> by 1 December. Posters have been displayed on notice boards and via The Warbler.</p>
9.	<p><b>Communications received:</b></p> <ul style="list-style-type: none"> <li>a) The Electoral Registration and Administration Act 2013 requires East Suffolk Council to complete a review of all Parliamentary polling districts and polling places every four years. The review does not include any changes for Bromeswell, although it was noticed that ESC had 3 polling stations listed for Bromeswell, VB advised them that 2 of which were incorrect and ESC has corrected this error</li> <li>b) Joint letter signed by BPC to Minister Bowie regarding National Grid Infrastructure and on his commitment to engage more widely. Dr Therese Coffey MP wished to advise the council of her support for their joint letter</li> <li>c) SALC Conference - to be held at The Hold Ipswich 29 November. Milestone Infrastructure are partnering with Suffolk County Council "to provide safer highways for all users of the county network". BPC Chair to attend and will ask where funding will come from for safety improvements, with particular reference to the ongoing, increasing, concerns of the safety of the A1152. Thanks expressed to VB.</li> <li>d) Draft policy from ESC - temporarily closing the request for new bins service - if there are issues with missing or damaged bins these can be reported through the normal channels</li> <li>e) Suffolk Residents are invited to help shape the future of library services. A consultation is open until 26 January 2024. Residents can have their say by visiting <a href="https://link.edgepilot.com/s/056c85fc/NqPZEbSPBEq4UU3QcaJGdA?u=http://www.suffolk.gov.uk/LibraryConsultation">https://link.edgepilot.com/s/056c85fc/NqPZEbSPBEq4UU3QcaJGdA?u=http://www.suffolk.gov.uk/LibraryConsultation</a></li> </ul>
10.	<p><b>To review matters arising from meeting on 25 September 2023</b></p> <ul style="list-style-type: none"> <li>a) update on Mini Holland  an email was sent to Cllr Reid after our previous meeting regarding BPC's involvement in the plans at Wilford Bridge for cycle-paths on both carriageway sides, and concern for safety and volume of traffic. Wilford Bridge Road is very narrow and, along with the difficult corner where the railway line has to be crossed, two-way movement between large lorries frequently using this road is not possible. This creates tailbacks particularly at peak traffic times. In-between peak traffic times, the huge volume of traffic, with cars, farm vehicles (often with trailers), and many large lorries (heading for the Sutton Peninsula, Orford, Bentwaters Business Park, and beyond) making it unsafe for cyclists. As there will be no cycle lanes beyond the end of Wilford Bridge Road, at the roundabout, this part of the scheme would not encourage people to cycle to or from Orford, the far end of Bromeswell (Orford Road), Sutton Hoo etc as they would still have dangerous roads to negotiate. It would make more sense to restrict any cycle lanes to the confines of Melton, on the Melton side of the level crossing, and Woodbridge. Encouraging cyclists to use the tow path from the Melton Duck pond to Woodbridge would be <i>much</i> safer; it should be possible to accommodate both cyclists and pedestrians along that route. AR suggested sending to <a href="#">Love Woodbridge and Melton – The Way To Go Suffolk</a>. Our email detailing our concerns received the following response "We recognise there are constraints on the network in the area. Unfortunately, this part of the package remains unfunded, and we are focussing our attention on the elements of</li> </ul>

	<p>the project that we have secured funding for. We will continue to refine the proposals in the longer term and seek further funding opportunities." To date, there have been no further meetings scheduled. VB has signed up for updates.</p> <p>b) Update on Safety of A1152 IA and TR attended the JPTI/workshop on 15 November. Chris Bally (CEO for ESC) announced to the meeting that "Bromeswell will be used as a prototype for an eligibility scheme" to use CIL money to meet the cost of implementing a speed limit change on the A1152. This is a very positive first step. IA suggested we hold off on the speed assessment (c£750) plus possible speed monitoring test (c£400) until we get a definitive answer on whether CIL money will be available to cover the implementation costs (£10k-£20k). Discussion to involve Cllr Reid for support. The A1152 is a National asset. To await further information and discuss at the next meeting. Thanks expressed to IA.</p> <p>c) ESC Suffolk in Bloom Thanks were expressed to VD and Councillors and to all the volunteers that helped plant 500 bulbs around the village. Thanks to Cllr JM for that campaign.</p> <p>d) BPC Asset List has been amended with grit bin colour change and extra bin found. Signed by Chair and Clerk and uploaded to website</p> <p>e) TJ confirmed one ditch in Summer Lane has been cleared which helped in recent floods</p> <p>f) Thank you letters were received from Suffolk Accident Rescue and Citizens Advice</p>																				
11.	Approval and signing of minutes 25 September 2023 - all agreed.																				
12.	<p><b>Finance</b></p> <p>a) To discuss Budget review and BPC precept for 2024/25 (currently £5,130.00) IA presented a budget proposal document for discussion for next FY. Any increase in pay scales awarded for Clerk and Clerk expenses will be notified to IA/. All items were discussed. BPC Insurance was over budget and to be increased. It was agreed £650 donation to Churchyard upkeep. Precept request to be made at the next meeting. Thanks expressed to IA. Updated budget to be distributed and uploaded to the website at next meeting.</p> <p>b) To note authorised payments made since last meeting</p> <table border="0" data-bbox="363 1182 981 1518"> <tr><td>- Clerks salary 2nd quarter</td><td>£460.80</td></tr> <tr><td>- HMRC contribution 2nd quarter</td><td>£115.20</td></tr> <tr><td>- CAS Ansvar Insurance</td><td>£322.74</td></tr> <tr><td>- One Suffolk Website hosting</td><td>£60.00</td></tr> <tr><td>- Citizens Advice donation</td><td>£50.00</td></tr> <tr><td>- Suffolk Accident Rescue Service</td><td>£50.00</td></tr> <tr><td>- VH hire September Inv 91</td><td>£12.00</td></tr> <tr><td>- SALC payroll 6 months</td><td>£22.80</td></tr> <tr><td>- SALC Conference</td><td>£18.00</td></tr> <tr><td>- any other payments coming forth</td><td></td></tr> </table> <p>c) to note any payments received since last meeting</p> <p>d) to agree accounts as at 27 November 2023 - to be uploaded to the website</p> <p>e) It was agreed to open an account with Lloyds Bank in Woodbridge and transfer from Barclays. Action: Clerk</p>	- Clerks salary 2nd quarter	£460.80	- HMRC contribution 2nd quarter	£115.20	- CAS Ansvar Insurance	£322.74	- One Suffolk Website hosting	£60.00	- Citizens Advice donation	£50.00	- Suffolk Accident Rescue Service	£50.00	- VH hire September Inv 91	£12.00	- SALC payroll 6 months	£22.80	- SALC Conference	£18.00	- any other payments coming forth	
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13.	<p>Date of next PC meeting - 22 January 2024</p> <p>Thanks expressed to everybody in attendance</p> <p style="text-align: right;">Meeting closed at 8.55 p.m.</p>																				

Signed ..... Chair      Date: 22 January 2024