

Bromeswell Parish Council Meeting Minutes  
held on Monday 4 April 2022 at 7 p.m.at the Village Hall



04.04.22.6	To request grant from ES for dog bin	Clerk
04.04.22.8	Eyke Road - ownership of open access land	Clerk
04.04.22.8	To coordinate a collection for Terry	VD
04.04.22.8	Wilford Bridge area - update on Title Deeds	Clerk
04.04.04.8	Check with Committee regarding tree location	TJ
04.04.22.9b)	Check with resident re VAS charging, and programme sequence	TJ
04.04.22.11	DV/22/1063/FUL PC recommended approval to submit to Planning	Clerk
04.04.22.14b)	Payments to be authorised i) Clerk's salary £288.00, ii) VHMC £2,000.00	TJ/IA/VB
04.04.22.14c)	Confirm to VH re Jubilee contribution and payment of invoices	IA

Payments made since previous meeting:

10/02/22	Bromeswell VH hire (Nov and Jan)	24.00
10/02/22	Clerk's salary Q4	197.37
10/02/22	HMRC	49.20
11/02/22	Clerk expenses (Microsoft 365, McAfee)	50.00
11/02/22	Clerk expenses (Norton, Land Registry)	42.99
18/02/22	Kiwi Fencing Inv 2726 - erect pole for village sign	120.00
08/03/22	CAS One Suffolk website Inv 552175	60.00
08/03/22	SALC Payroll Services Inv 25525	9.00

**Attendance:** Ian Abbott (IA) (Chair), Sue Todd (ST), Tim Johnson (TJ), Tracy Rogers (TR), Rory Burrow (RB), Verity Danziger (VD), Clerk Jenny Lloyd, 3 members of the public

1.	<b>Election of Chair</b> IA kindly offered to act as Chair at this meeting - proposed TJ and seconded TR unanimously agreed
2.	<b>Apologies received</b> The Council accepted the apologies of Verity Brown due to Covid SC Cllr Andrew Reid, ES District Cllr James Mallinder,
3.	<b>To receive any Declarations of Interest from Councillors on Agenda items</b> IA Item 14 VH Jubilee event
4.	<b>Co-option of Councillor</b> Verity Danziger has shown an interest in joining Bromeswell PC. Verity lives in the village. Proposed by IA, and seconded TR - all unanimously agreed and welcomed Verity to the PC. Declaration of Acceptance of Office signed and witnessed by Clerk.
5.	To receive Reports

	<p>IJ summarised reports from</p> <p>a) SCC Cllr Reid Gull Wing Bridge in Lowestoft arrives, Equalities and communities to get higher profile in SCC cabinet changes, Help to reduce the environment impact of your home, Thousands of trees to be planted as children create one of Suffolk's first healing woods, Campaign urges households to recycle glass properly, Lifesaving fire equipment to help efforts in Ukraine, SCC votes to condemn Putin's Invasion of Ukraine and pledges its support for refugees</p> <p>b) ES District Cll Millions of pounds of investment approved for projects across East Suffolk, Levelling up White Paper announcement, Closure of second homes tax loophole, Youth Voice is back, Interactive tool allows public to monitor progress of delivering Local Plans, ESC distributed oak trees for 'Treebilee' celebrations. (distributed and available on website) No other reports received from village organisations</p>
6.	<p><b>Public Session</b></p> <p>- A query was raised about Council Tax lower in Melton. IA mentioned that BPC had a discount the previous year, and has increased the precept slightly this year - still comparable to 2020 (this year's precept is 8.5% lower than in 2020/21)</p> <p>- Query re food waste - IA confirmed that currently food waste goes into the black bin and is collected every two weeks. IA mentioned that all Councils will be aligned in the future re waste collections.</p> <p>- Noticeable increase in dog mess - query if PC can consider an additional dog waste bin to go on the corner of the road which goes down to Baptist Church (which is on Highways and easily accessible). Action Clerk to request initial grant from ES. All agreed that PC would consider purchase if unsuccessful with a grant.</p>
7.	<p>To discuss the <a href="#">SCC Homes for Ukraine Scheme</a></p> <p>ST mentioned that the website came through the CEPG (Community Emergency Planning Group). Above link is a good resource base for anybody interested in offering accommodation. More about the scheme and how to register at <a href="https://homesforukraine.campaign.gov.uk">homesforukraine.campaign.gov.uk</a>. The government has issued <a href="#">a Ukraine welcome pack</a> that includes information you may find useful. TR kindly offered to include in the Warbler.</p>
8.	<p><b>Matters arising from previous meeting on 17 January</b></p> <ul style="list-style-type: none"> <li>● Village sign - completed. Thanks expressed for kind donations (<i>can do costs</i>) to IA for organising and to TJ for Kiwi contact who have done an excellent job. Discussions followed regarding a village sign that reflects history of Bromeswell Village - for future consideration.</li> <li>● Eyke Road - ownership of open access land to gain permission for oak tree location.. Acton Clerk to make enquiries</li> <li>● It was noted that the caravan has been removed from VH car park</li> <li>● Postal issues - Terry has sadly been reassigned to Eyke and Rendlesham - replaced by Sarah. VD offered to coordinate a collection for Terry.</li> <li>● Wilford Bridge Area – camper van appears to be a permanent fixture. A horse box was previously noted PC authorised Clerk to do a Land Registry search to identify land owners of the area bordered by A1152 and Common Lane. Concerns about encroachment onto the river bank near to Wilford Bridge. Action Clerk to update.</li> <li>● to discuss the location of the Jubilee Oak - various locations in the centre of the village have been explored The suggestion for location at Rugby Club had positive response.. Action TJ to discuss with the Committee. All agreed.</li> </ul>
9.	<p><b>Highways and Footpaths</b></p> <p>a) update on request for pole for VAS on Common Lane</p> <p>TR presented the feedback from the correspondence sent to residents regarding the installation of a pole for the PC's VAS. Once location is established Highways can be notified (the charge for x1 pole is approx. £150) One location was identified where the resident is happy for it to be installed outside her property, however it is close to the 20 mph sign. TJ in favour of the location and good idea for visual reminder.</p> <p>Discussion regarding the resident who kindly charges the VAS. TJ offered to check if this is still ok with the resident. TJ will investigate the programme sequence and is happy to move it to</p>

	<p>Common Lane when finalised. Decision to wait until the next meeting. Agreed. Thanks expressed to TR.</p> <p>b) to discuss costs received for sign improvements on Sutton Road BPC initially requested speed reduction to 30 mph - road surveys by the Council, road surveys by the police, speed tests showed that 15% were going over the 40 mph limit - this remains an issue - Highways have refused to reduce the speed. After several discussions an email was received from Highways with x3 very high cost options for previously refused requests for better signage from PC. A further email was received late this afternoon showing revised costs. due to not needing to replace the existing posts. A) Third party costs (fully financed by the Parish) and B) a Councillor led scheme (minimum 50% of costs covered by Cllr Reid). Cllr Andrew Reid has sent an email just before this meeting to confirm that he can contribute the sum of £1,800.00 to this project.. BPC will match this £1,800 and sufficient funds have been reserved for this. TR will clarify costs.and circulate. For further discussions.</p> <p>c) <a href="#">Discover Suffolk Footpath</a> signs - QR codes Action Clerk to follow up with Rob</p>
10.	<p><b>Approval and signing of minutes of meeting held 17 January 2022</b> All agreed as an accurate account. Signed by IA.</p>
11.	<p><b>Planning Applications received</b> To consider Planning Application DC/22/1063/FUL Meadow View School Lane New external blockwork rendered skin to facades of existing dwelling including new external chimney stack. BPC recommended approval All agreed. Action Clerk to submit.</p>
12.	<p><b>Planning Status since previous meeting</b></p> <p>DC/21/3840/FUL Oakwood, Sandy Lane Detached exercise room and mower store - Permitted 28/02/22</p> <p>DC/21/3441/FUL Willows End Orford Road First floor extension with external balcony and stair conversion of detached outbuilding to annex - Awaiting decision</p> <p>DC/21/5658/FUL Salix Sawmill Summer Lane Manager's dwelling - Refused 08/03/22</p> <p>DC/22/0662/PNH Prior Notice Lavender House Common Lane - Awaiting decision by ESC before formal Application</p>
13.	<p><b>Consultations</b> To note BPC response to East Suffolk Community Governance Review - VB has responded before deadline of 01/04/22. Copy available.</p>
14.	<p><b>Finance</b></p> <p>a) To approve payments made since the previous meeting (as above table)</p> <p>b) To authorise payments to be made:</p> <p>i)The sum of £2,000.00 to VHMC towards (paid) Invoices from Donnelly Watson and Pumping and Drainage System, received as evidence of spending for sewage treatment plant and flooring for the lobby/WCs completed in the last 6 months. Agreed. Action TJ, IA, VB to authorise payment</p> <p>ii) Clerk's salary to 31/03/22 - £288.00. Action TJ ,IA, VB to authorise payment</p> <p>iii) up to £500.00 to VH towards Jubilee celebrations agreed.- to request Invoices from VH for payment by BPC as and when. Action to notify VH.</p> <p>c) No payments have been received since previous meeting</p> <p>d) To agree accounts</p> <p>i) Receipts 21-22 circulated to Cllrs - total £6,024.24 - this includes CIL fund of £298.21</p> <p>ii) Expenditure spreadsheet 21-22 circulated to Cllrs - total £4,851.83</p> <p>iii) Summary and reconciliation - Reserves as at 31/03/22 £10,218.24 (uncleared</p>

	<p>payment of £288.00) Accounts agreed.</p> <p>*To note: £2,000.00 payment to be added to expenditure for YE and Audit</p>
15.	<p><b>DONM</b> - Annual Council Meeting - 9 May - tbc  Proposed schedule for remaining year 18 July, 26 September, 28 November  Schedule of meeting dates for 2023 to be discussed</p>

Signed

..... Chair Date .....